

CITY OF STEAMBOAT SPRINGS

REGULAR MEETING NO. 2006-27

TUESDAY, OCTOBER 3, 2006

MINUTES

Mr. Ken City Council President Brenner, City Council President, called Regular Meeting No. 2006-26 of the Steamboat Springs City Council to order at 8:08 am, Tuesday, October 3, 2006, in Centennial Hall, Steamboat Springs, Colorado.

City Council Members present: Ken Brenner, Susan Dellinger, Towny Anderson, Loui Antonucci, Steve Ivancie, and Paul Strong.

City Staff Members present: Alan D. Mr. Lanning, City Manager; Anthony B. Lettunich, City Attorney; Julie Jordan, City Clerk; Julie Franklin, Deputy City Clerk; Tom Leeson, Director of PMr. Lanning Services; Jim Weber, Director of Public Works; Bob Litzau, Assistant Director of Finance; George Krawzoff, Director of Transportation Services; Wendy DuBord; Deputy City Manager; Lauren Mooney, Assistant to the City Manager; Mel Baker, Airport Manager; Bob Struble, Assistant Fire Chief; Mel Stewart, EMS Battalion Chief; Doug Marsh, Street/Fleet Superintendent; Winnie DelliQuadri, Grants Analyst; Joan Hodo, Finance Staff Assistant; Chris Wilson, Director of Parks, Recreation and Open Space; Don Mr. Taylor, Director of Financial Services; Linda Kakela, Director of Intergovernmental Services; Joel Rae, Police Captain; and JD Hays, Director of Public Safety.

NOTE: All documents distributed at the City Council meeting are on file in the Office of the City Clerk.

1. Presentation of the Proposed Budget

Alan Lanning, City Manager

Mr. Lanning spoke to expenditures exceeding revenues, the need to talk about fiscal discipline, and the fact that the pattern of spending more than the City is bringing in cannot continue.

Don Taylor, Director of Financial Services

Mr. Taylor provided a PowerPoint presentation highlighting the following: 2007 budgetary environment; budget assumptions; sales tax trend; building use tax; proposed expenditures, all funds; general fund reserves; use of reserves;

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budgetary highlights; recommended additional budget requests; budget requests not funded; change in service levels adjusted for inflation; budgetary highlights; health insurance costs; projection of Capital Project revenues and expenditures; and capital projects.

Discussion took place relative, but not limited to: “spending down” reserves; targeted funds being in designated accounts; transfers from the general fund to the capital projects fund; and the effect of a decline in second homes.

DIRECTION: City Clerk to add to the schedule a worksession to discuss a list of the extent to which the City subsidizes various program services that are provided for a fee.

2. General Fund Operations Budget

City Council

Mr. Taylor noted that the number, provided for 2006 estimated was overestimated by \$40,000 and there are some expenditures that should be classified as housekeeping items. **DIRECTION:** Mr. Taylor to make these changes.

City Manager

No discussion took place.

Deputy City Manager

No discussion took place.

City Clerk

No discussion took place.

Intergovernmental Services

No discussion took place.

Financial Services

No discussion took place.

Public Works

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Discussion commenced on whether additional snow removal for downtown sidewalks was provided within the target budget for 2007. Weber stated that only the baseline services that have been provided for the last few years were included in the budget. City Council President Brenner would like to get back to the original level of service for snow removal. **DIRECTION:** Staff to provide an estimate of the overage to provide additional sidewalk snow removal. **UNANIMOUS CONSENT:** Include the overage for sidewalk snow removal on the "2007 over target" list.

Transportation Services

Council Member Antonucci questioned the overall effect of the routes in partnership with Storm Meadows. Krawzoff stated that there is a net zero gain; they were in addition to the incremental cost of providing services.

Police Services

No discussion took place.

Fire Services

No discussion took place.

Legal & Court

No discussion took place.

Parks, Open Space & Recreational Services

Council Member Anderson questioned if the utilities for the Ice Rink should be part of operations not considered as a separate request. City Council President Brenner questioned if this is an appropriate place for an enterprise fund. Mr. Lanning stated that this is an opportunity for Council to say what is important to them, and what level of service Council is comfortable with.

Planning Services

Council Member Strong questioned if the staff time dedicated to the URA makes the Planning Department understaffed, and if this is reflected in the budget. Leeson noted that they are down a staff member due to the URA need and this is not reflected in their budget. **DIRECTION:** Staff to provide update.

Council Member Ivancie questioned the Code Enforcement and Construction Site Manager positions. Leeson stated that these are separate positions and the

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County pays for the Construction Site Manager via the building department fees. Leeson also stated that staff has discussed a City-operated Building Department.

Internal Transfers

No discussion took place.

Discussion of over the target requests for the 2007 budget:

Discussion took place relative, but not limited to: the IGS project analyst; the additional sand truck request; hybrid car versus E-85/flex fuel engines; and providing the Main Street shuttle service only in the summer.

Council Member Antonucci supports ending the Main Street shuttle all together. Mr. Krawzoff agreed that the shuttle does not generate enough ridership.

MOTION: Council Member Antonucci moved and City Council President Brenner seconded to eliminate the Main Street shuttle. Motion carried 5/1. Council Member Anderson opposed.

Council Member Anderson feels there is a parking issue downtown and would like to direct the City Manager and Krawzoff to come up with a strategy to address the growing parking issue. Council Member Strong feels this is why the Parking Group is in place.

Public Comment on parking/shuttle conversation:

Kathy Connell, local business owner noted the need to provide effective transportation into downtown from all areas of Steamboat Springs. At this point, she feels the transit system has been arbitrary and questioned how to develop an effective, efficient transportation system to get people out of their cars. She noted that the associations would share in the costs (1/3 of the costs) of The Rockies route, which includes the hospital, only for 1 year.

City Council President Brenner would like to look at a proposal for a ballot issue for a lodging tax to support transit. **DIRECTION:** Staff to schedule a worksession to discuss what to do with the lodging tax and how to fund a transportation plan.

MOTION: Council Member Strong moved and Council Member Antonucci seconded to support a bus route serving The Rockies, the City Market area, the hospital, etc., accepting a \$19,440 contribution from The Rockies, for winter service for one year only, at approximately \$51,000. Motion carried 5/1. City Council President Brenner opposed.

Discussion during the motion:

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City Council President Pro-Tem Dellinger would like to see The Rockies pay for 100% of the route for one season and see how it goes. Council Member Strong stated that the route could have much broader community use and one development should not have to pay for the rate.

Discussion on items to remove from the Over the Target List:

City Council President Pro-Tem Dellinger would like to place the \$38,500 for Vision 20/20 below the line; she believes this is an economic development issue. Council Member Anderson feels it is more of a comprehensive community plan.

MAJORITY CONSENT: Place the Vision 20/20 item below the line.

Legal Services: Council Member Strong would like to limit the amount of time spent with the City Attorney.

Two Firefighters: **UNANIMOUS CONSENT:** Council to revisit this amount if no grants are awarded.

Ice Rink Utilities: City Council President Pro-Tem Dellinger would like to see information on how closing the rink for two months would affect programs.

Hybrid Car: **UNANIMOUS CONSENT:** Remove this item. **DIRECTION:** Staff to look into flex fuel/E-85 engines for new vehicles.

Steamboat Springs Running Series Director: **MOTION:** City Council President Brenner moved and Council Member Antonucci seconded to fund this request at \$3,134. Motion carried 5/1. Council Member Strong opposed.

Additional police department, evidence bar-coding workstation: **UNANIMOUS CONSENT:** Remove this item from funding.

Projector at Centennial Hall: **UNANIMOUS CONSENT:** Remove this item from funding.

Smart Machine (radar trailer): **UNANIMOUS CONSENT:** Remove this item from funding.

Ice Rink Benches: **UNANIMOUS CONSENT:** Remove this item from funding.

Intergovernmental Services Staff Assistant III, additional hours: **UNANIMOUS CONSENT:** Remove this item from funding.

Council Laptops: **UNANIMOUS CONSENT:** Remove this item from funding.

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Municipal Court additional budget: **UNANIMOUS CONSENT:** Remove this item from funding.

EXECUTIVE SESSION: For a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b).

MOTION: City Council President Pro-Tem Dellinger moved and Council Member Ivancie seconded to adjourn Regular Meeting No. 2006-27 at approximately 12:15pm to go into executive session for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Motion carried 6/0.

MOTION: City Council President Pro-Tem Dellinger moved and Council Member Strong seconded to reconvene Regular Meeting 2006-27 at approximately 12:35pm. Motion carried 6/0.

City Council President City Council President Brenner noted for the record, that if any person who participated in the executive session believes that any substantial discussion of matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, that person should state his/her concerns for the record.

No concerns were indicated.

At this time, Council heard the Community Support portion of the budget. The discussion can be found later in these meeting minutes.

3. Enterprise Funds Budgets

Wastewater Fund

Water Fund

Airport Fund

Golf Fund

There was no discussion or questions on the Enterprise Funds Budgets.

4. Internal Services Funds Budgets

Central Services Fund

Fleet Services Fund

There was no discussion or questions on the Internal Services Funds.

5. Five Year Capital Improvement Program

Discussion commenced on the following CIP items:

MOTION: Council Member Strong moved and City Council President Pro-Tem Dellinger seconded to move the Document Management System funding of \$75,000 to 2007. The motion carried 6/0.

City Council President Brenner would like to see a cost recovery system for the New Victory Highway.

DIRECTION: Staff to look into a new construction cost recovery/fee opportunity in the Wastewater Enterprise Fund for the Stormwater Quality/System Improvements.

DIRECTION: Staff to contact the Moffat County Commissioners regarding the Regional Bus Facility.

DIRECTION: Staff to research recycling the old bus shelters.

With respect to the \$150,000 for the development of park facilities, City Council President Brenner would like to challenge the community to match funding.

UNANIMOUS CONSENT: To revisit this item.

DIRECTION: Staff to research the letter from the Steamboat Springs Health and Recreation Association regarding the Fish Creek Falls Road Underpass.

UNANIMOUS CONSENT: Move the \$50,000 for the Yampa River Structural Master Plan from 2009 to 2007.

With respect to the Youth/Teen Center funding, Council Member Strong would like to see what happens with the Recreation Center. **UNANIMOUS CONSENT:** Fund the Youth/Teen Center at \$200,000. Staff to work with the School District.

Council Member Strong would like to look into property acquisition on Elk River Road for a treatment plant.

City Council President Pro-Tem Dellinger would like the planimetric update to take place sooner rather than later.

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Discussion commenced on the request from the Yampa Valley Housing Authority for funding assistance to hire a consultant to establish operational policies and procedures.

Mr. Lanning would like to see more comprehensive study and discussion with the Housing Authority on this item. **UNANIMOUS CONSENT:** To revisit this in the future, wait until the scope is more defined.

MOTION: City Council President Pro-Tem Dellinger moved and Council Member Antonucci seconded to add \$250,000 to the budget for sidewalks; The motion carried 6/0.

At this time, Council discussed items to add to the over the target list, shown under Review of Revisions & Amendments/Wrap Up.

6. Community Support

Human Resource Coalition: Suzanne Schlicht noted that they are requesting a block grant in the amount of \$193,500. They represent 28 agencies, and this request is a 9% reduction from last years request.

MOTION: City Council President Pro-Tem Dellinger moved and Council Member Antonucci seconded to approve funding the Human Resource Coalition at \$193,500. The motion carried 6/0.

Arts Culture and Heritage: Henry Savage gave a PowerPoint presentation highlighting the following: cultural impact; educational impact; economic impact; advancing community plans; Coalition members, requests and Mission Statements; and public funds – public benefits.

City Council President Pro-Tem Dellinger suggested funding old requests at a 5% increase and discussing new requests individually.

Keri Rusthoi, Emerald City Opera, stated that they plan to expand to provide two opera productions next summer. This, in addition to administrative costs, is the reason for the increase in their request.

Nancy Kramer, Steamboat Springs Arts Council, stated that \$10,000 of their request is for re-granting, which is a pass through and not for operational or program funds for the Arts Council.

Council Member Strong spoke to looking at hiring outside security personnel for the Steamboat Springs Free Summer Concert series. Joe Kboudi, Steamboat Springs Free Summer Concern Series, stated that this was done for 3 out of 5 of last summer's concerts. These were larger concerts with a higher level of talent.

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John Waldman, Great Knight Productions, stated that this security can cost \$500-600 per show, not including lodging. There are usually 7-8 bodies per show. Council Member Strong suggested increasing the funding to \$32,000 to cover this additional security.

Ira Dubinsky, Steamboat Springs Orchestra, stated that their increase is because the orchestra is evolving from an amateur to a professional orchestra, and there will be more performances.

Kay Clagget, Strings in the Mountain, stated that their request consists of 4% of their budget, and their budget has increased.

Margot Gasch, Steamboat Art Museum, noted that they are a new organization. They will have to hire an administrative person, will have facilities costs, and will need to renovate and restore a building. They will have other revenue sources from State and Federal grants, foundations, corporations, and individuals. It was noted that the Fire Department Scholarship, Search and Rescue and the Nordic Council requests don't fit in any specific category, and will be put on the over target list.

Wendy Smith-Mikelsons, Steamboat Springs Dance Theater, stated that they have become their own non-profit (they used to be under the Arts Council). The increase in their request is for the annual concert, and they are also trying to bring professional dance companies to Steamboat Springs.

UNANIMOUS CONSENT: Fund the Emerald City Opera at \$10,500.

UNANIMOUS CONSENT: Fund the Seminars at Steamboat at \$3,150.

UNANIMOUS CONSENT: Fund the Steamboat Art Museum at \$30,000.

UNANIMOUS CONSENT: Fund the Steamboat Dance Theater at \$3,000.

UNANIMOUS CONSENT: Fund the Steamboat Springs Arts Council at \$50,400.

UNANIMOUS CONSENT: Fund the Steamboat Springs Free Summer Concert Series at \$33,000.

UNANIMOUS CONSENT: Fund the Steamboat Springs Orchestra at \$7,350.

UNANIMOUS CONSENT: Fund Strings in the Mountains at \$48,000.

Environment/Education

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John Kerst, Environmental Coalition, stated that many Statewide surveys rate top priorities as natural environment, ranch/open space, and western heritage. He stated that the Community Agriculture Alliance has requested the same amount as last year; Routt County Cooperative Extension is a first time request that supports weed and beetle control in the City; the Yampa Valley Land Trust request has increased due to increased services provided by the Trust; Yampa Valley Recycles has requested the same amount; the Yampa Valley Charitable Stream Improvement Trust is a one time request for a phased stream improvement to clean up the stream bed; and Yampatika has increased their request.

Susan Otis, Yampa Valley Land Trust, noted that the County has funded the stream improvement at \$25,000 annually. The Trust also asks for reimbursement expenses from the County, and the City helps with overhead and operating.

UNANIMOUS CONSENT: Fund the Community Agriculture Alliance at \$6,000.

UNANIMOUS CONSENT: Fund the Routt County Cooperative Extension at \$4,500.

UNANIMOUS CONSENT: Fund the Yampa Valley Land Trust at \$40,000.

UNANIMOUS CONSENT: Fund Yampa Valley Recycles at \$4,500.

UNANIMOUS CONSENT: Fund the Yampa Valley Stream Improvement Charitable Trust matching the County at up to \$50,000.

UNANIMOUS CONSENT: Fund Yampatika at \$10,500.

Economic Vitality

Mike Forney gave a PowerPoint presentation highlighting the following: related partners; Area Community Plan; Main Street Steamboat Springs interrelationships; Routt County Economic Development Cooperative; Yampa Valley Partners; all to support their 2007 funding request.

MOTION: City Council President Pro-Tem Dellinger moved and Council Member Antonucci seconded to approve the Economic Vitality Coalition at \$100,500. The motion carried 6/0.

MOTION: Council Member Antonucci moved and Council Member Strong seconded to approve the funding the Steamboat Springs Chamber Resort Association at \$690,800. The motion carried 6/0.

UNANIMOUS CONSENT: All other items to go on the "over target" list.

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At this time, Council heard the Capital Improvement Plan.

7. Review of Revisions & Amendments/Wrap Up

MOTION: Council Member Strong moved and Council Member Ivancie seconded to approve funding the following items for 2007: Routt Search and Rescue \$35,700; Nordic Council \$7,000; Fire Department Scholarship Fund \$2,500; 4th of July Fireworks \$12,000; Senior Sales Tax rebate \$30,000; Ski Corp. Contributions Committee \$75,000. The motion carried 6/0.

MOTION: Council Member Strong moved and City Council President Pro-Tem Dellinger seconded to move the Records Management Clerk to 2007 at \$23,073. The motion carried 6/0.

MOTION: Council Member Strong moved and City Council President Pro-Tem Dellinger seconded to add \$100,000 to the budget for snow removal on Lincoln Avenue. The motion carried 6/0.

UNANIMOUS CONSENT: Add the Steamboat Running Series director at \$3,134.

UNANIMOUS CONSENT: Add the Meeting Support Clerk at \$7,665.

UNANIMOUS CONSENT: Add the Intergovernmental Services Project Analyst at \$29,884.

PUBLIC COMMENT

No one appeared for public comment.

MOTION: Council Member Strong moved and City Council President Pro-Tem Dellinger seconded to move forward with the budget ordinance with the above additions/deletions. The motion carried 6/0.

Council Member Anderson feels that Council needs to define a way to bring spending "in line" with revenues and direct staff in that way. City Council President Pro-Tem Dellinger would like to have a worksession on the budget.

DIRECTION: Staff to schedule a worksession on the budget.

ADJOURNMENT

MOTION: City Council President Pro-Tem Dellinger moved and Council Member Strong seconded to adjourn Regular Meeting 2006-27 at approximately 4:45pm. The motion carried 6/0.

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MINUTES PREPARED AND RESPECTFULLY SUBMITTED BY:

Sabrina Archuleta
Sabrina Archuleta
Acting Deputy City Clerk

REVIEWED AND RESPECTFULLY SUBMITTED BY:

Julie Jordan
Julie Jordan, MMC
City Clerk

APPROVED THIS 21st DAY OF November, 2006.