

City Manager's Report

City of Steamboat Springs

9/13/2017

For the 9/19/2017 meeting

From the City Manager

Donation

The City of Steamboat Springs is donating six of our old fleet vehicles to the City of Port Aransas, Texas. The six vehicles consist of three Durangos, two pickups, and one Jeep Cherokee. Combined, their value is estimated at about \$14,000. (Attachment 1)

We inquired about needs through the Texas Municipal League, who referred us to Port Aransas. We consequently contacted staff at the City of Port Aransas, who stated they were in desperate need of vehicles.

Port Aransas is located on a barrier island near Corpus Christi, Texas, and was hit hard by Hurricane Harvey. (Attachment 2)

Goals and Pie Charts

The 2017/18 City Council Goals are attached as Attachment 3 and the pie charts are Attachment 4.

From the Departments

Communications

- The Communications Department assisted the Routt County Office of Emergency Management during the initial stages of the Deep Creek Fire, as one of the Public Information Officers (PIO) helping disseminate incident information to media and the public. Interviews/tours were conducted with KCNC-TV, KMGH-TV, KWGN/KDVR-TV, Associated Press, KUNC-Radio, KOA-Radio, Steamboat Today, Steamboat Radio, and Steamboat Magazine prior to Rocky Mountain Incident Management Team Black (Type 2) assuming command.
- The special guest initiative for the City Council Farmers Market program concludes on Saturday, Sept 16, 2017. Guests, including Gary Suiter (City Manager), Cari Hermacinski (Routt County Commissioner), Brad Meeks (Steamboat Springs School District Superintendent), Stacie Fain (Steamboat Airport Manager), Mel

Kudos!



Kudos goes to Fleet Superintendent Jason Weber for reaching out and making the vehicle donation to Port Aransas TX happen!

Thank you Brian Ashley (Facilities) and Pat O'Connor (IT) for your frugal and innovative work on the fiber optic bore from PW Shop to Transit project! (See more under "General Services".)

Stewart (Steamboat Fire Chief), Tim Corrigan (Routt County Commissioner), and Ben Beall (Steamboat City Engineer), participated in the public outreach campaign with City Council members.

Finance

- The Finance Department has provided to the Municipal Securities Rulemaking Board (MSRB) all annual required Continuing Disclosure reporting for fiscal year ending 12/31/2016. These requirements are all due

within (9) months of the City's fiscal Year-end. This disclosure reporting includes providing the Annual CAFR and updating Official Statement tables for all of the City's outstanding COP's, Revenue Bonds, & Colorado Water Resources and Power Development Authority (CWRPDA) Loans.

- Over the past year, the Finance Department has taken on the task of additional billing, monitoring, and maintaining special assessments. We have billed four property owners within the Snapdragon LID for a total of about \$280K. Two property owners have paid in full and two are on payment plans. Seven property owners have been assessed in the Downtown Improvements for a total of about \$45K. Four property owners have paid in full and three properties are on payment plans. We have placed liens on all properties that are on payment plans. These liens will be released when the assessment is paid in full. As sidewalk projects are completed, there will be dozens more of these assessments. We will continue to manage them within the Finance Department.
- As City Council is aware, all costs for the Combined Law Enforcement Facility (CLEF) are going through the City, and the Finance Department is billing Routt County for their percentage. Since all of the expenditures are going through our

books, we will be coming back to City Council with a supplemental budget request for the recognition of the additional expenditures, as well as recognizing the additional revenue. This will not be an additional request for more City funds; just recognition of the County revenue and County expenditures.

- We have met several times with Management Team in order to successfully provide a balanced 2018 budget to City Council on October 3rd. This has been a collaborative process with a lot of feedback and discussion amongst Directors and Managers.

General Services

- The fiber optic bore from PW Shop to Transit is complete and was successful on the first attempt. Thanks to Brian Ashely (Facilities) and Pat O'Connor (IT), this was completed quickly and for a much lower cost than had the work been outsourced. Through their efforts, an estimated \$7,000 of savings was realized on this project. Pat and Brian brought in their own tools when needed, saved and reused materials from other projects all over the City, and all vendor work was coordinated with existing work in town to eliminate travel costs. Transit will directly benefit from these efforts by connecting their fiber more than a year ahead of schedule.

- GIS provided maps for the approved Dog Off-Leash Areas for Parks and Community Services.
- GIS provided brochure maps and online interactive maps for all races within the Town Challenge mountain bike race series this year.
- Completed the Fiber and Conduit GIS network. Provided hard copy and online interactive maps to the NCB. We continue to support the Fiber network updates and enhancements.
- The first City-wide Safety Meeting for 2017 was held on September 13th. Staff has the option to attend one of three meetings covering Safe Driving; Slips, Trips and Falls, and Back Injury Prevention. The final meeting will be held on September 27th.
- The Safety Committee met on September 6th and will be updating the City Safety Manual.
- The General Services Manager engaged with Steamboat Architectural Associates on recommended modifications and associated cost estimates needed if the majority of the City Hall campus was to occupy the Steamboat Today building. Results will be available in late September.

Attachment 1



Attachment 2



Attachment 3

Steamboat Springs City Council

2017 – 2018 Goals

(non-prioritized)

- 1) Continue to develop plans and funding for a new law enforcement facility.
- 2) Howelsen Hill –
 - a) Work with all public stakeholders to develop a community vision, strategic plan, master plan, long term sustainable financial plan and long term maintenance plan for Nordic, jumping, alpine and summer usage.
 - b) Work with SSWSC on developing a new Joint Use Agreement for Howelsen Hill in the context of the community vision and strategic plan for the ski area.
- 3) Downtown
 - a) Complete Downtown Improvement Plan
 - b) Define parking problem and investigate solutions for parking in the downtown area.
 - c) Community discussion of character of downtown area. (Including land uses, density, height, parking standards, etc.)
- 4) Develop a long-term fiscal sustainability plan for the City.
- 5) Improve community trust.
- 6) Define the City's role and develop viable options for facilitating diverse housing opportunities.
- 7) Long Term Water Planning
 - a) Conservation plan
 - b) Redundancy and Watershed Protection
 - c) Water Rights Development
 - d) Land use planning in the context of water
 - e) Water reclamation (sewer)

Attachment 4

City of Steamboat Springs

General Fund Expenditures

Net Charges for Service, License Fees, and Fines/Forfeits

