



# Development Application Fees

Effective January 1, 2024

All fees include processing, publication, and review costs. Fees shall be paid in full at the time of application and are nonrefundable. <sup>1</sup> Applicable fees shall be doubled for after-the-fact development applications. Fees are not required for City-initiated applications.

<b>Pre-Submittal Meeting</b> .....	no charge
<b>Concept Review</b> .....	\$525
<b>Resubmittal Fee<sup>4</sup></b> .....	Half of the Initial Application Fee
<b>Annexation<sup>2</sup></b>	
Minimum Fee .....	\$3,150
Final cost based on total processing and review time calculated at \$80/hour	
<b>Steamboat Springs Area Community Plan Amendment<sup>2</sup></b> .....	\$3,375
<b>Easement Vacation</b> .....	\$775
<b>Research<sup>3</sup></b>	
First 3 hours .....	no charge
Each additional hour .....	\$50

## Zoning Applications

<b>Community Development Code Text Amendment</b> .....	\$1,050
<b>Official Zoning Map Amendment<sup>2</sup></b>	
Standard Zone District .....	\$2,100
Planned Unit Development .....	\$4,200
<b>Zoning Verification Letter</b> .....	\$100
<b>Limited Use Permit</b>	
Concurrent with Building Permit or other development application .....	no charge
Not concurrent with Building Permit or other development application .....	\$200
<b>Short-Term Rental</b>	
Application .....	\$300
<b>Conditional Use</b>	
Concurrent with Conceptual Development Plan or Development Plan application .....	no charge
Not concurrent with Conceptual Development Plan or Development Plan application .....	\$1,575

## Development Applications

### Conceptual Development Plan

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Base Fee .....	\$2,275
Each 1,000 square feet of gross floor area over 10,000 square feet .....	additional \$50
<b>Development Plan – Public Hearing</b>	
Base Fee .....	\$2,625
Each 1,000 square feet of gross floor area over 10,000 square feet .....	additional \$50
<b>Development Plan – Administrative</b>	
Base Fee .....	\$1,825
Each 1,000 square feet of gross floor area over 10,000 square feet .....	\$50
<b>Development Plan - Minor Modification .....</b>	<b>\$525</b>
<b>Civil Construction Plan</b>	
With public infrastructure .....	\$1,850
Without public infrastructure .....	\$925
Addendum	
With public infrastructure .....	\$475
Without public infrastructure .....	\$275
<b>Improvements Agreement .....</b>	<b>\$1,050</b>
<b>Administrative Vesting Extension .....</b>	<b>\$275</b>
<b>Community Housing Plan Amendment .....</b>	<b>\$525</b>
<b>Reconsideration of Condition(s) of Approval</b>	
Public Hearing Process .....	\$1,575
Administrative Process .....	\$275
<b>Substantial Conformance Review .....</b>	<b>\$275</b>
<b>Fee-in-Lieu of Required Parking (per space) .....</b>	<b>\$26,250</b>
<b>Floodplain Development Permit .....</b>	<b>\$275</b>
<b>Floodplain Map Revision .....</b>	<b>\$200</b>
<b>Signs</b>	
Sign Permit, one permit for up to 4 signs .....	\$150
Additional signs .....	each \$50
Temporary Sign Permit, one permit for up to 4 occasions .....	\$50
Sign Plan .....	\$375
Sign Plan Amendment .....	\$100
Article 5 Alternative Compliance .....	\$50

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## Variance Applications

<b>Minor Adjustment</b> .....	\$450
<b>Major Adjustment</b>	
Single Family/Duplex Structure .....	\$800
Floodplain .....	\$900
Sign .....	\$1,050
<b>Minor Variance</b> .....	\$450
<b>Major Variance</b> .....	each \$275
<b>Engineering Variance</b> .....	each \$375

## Subdivision Applications

### Preliminary Plat

1-6 Lots .....	\$2,100
7-15 Lots .....	\$2,375
16+ Lots .....	\$3,950
Right-of-Way Vacation Only .....	\$1,475

### Final Plat

Major Subdivision	
1-3 Lots .....	\$750
4-6 Lots .....	\$900
7-15 Lots .....	\$1,200
16+ Lots .....	\$2,050
Minor Subdivision .....	\$900
Condominium/Townhome	
1-15 Units .....	\$750
16+ Units .....	\$1,050
Replat .....	\$575

<b>Waiver of Replat</b> .....	\$275
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### Civil Construction Plan

With public infrastructure .....	\$1,800
Without public infrastructure .....	\$925
Addendum	
With public infrastructure .....	\$475
Without public infrastructure .....	\$275



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<b>Improvements Agreement</b> .....	\$1,050
<b>Administrative Vesting Extension</b> .....	\$275
<b>Reconsideration of Condition(s) of Approval</b>	
Public Hearing Process .....	\$1,575
Administrative Process .....	\$275
<b>Substantial Conformance Review</b> .....	\$275

## Appeals

### Appeal of Decision

Administrative Decision .....	\$525
Board of Adjustment Decision .....	\$525
Planning Commission Decision .....	\$525

## Notes

<sup>1</sup>Fees solely for the installation of solar electric and solar thermal shall be waived. Fees for historic structures consistent with the Historic Preservation Design Guideline and the Secretary of Interior Standards shall be waived.

<sup>2</sup>The Planning and Community Development Director may waive fees for concurrent review of applications when review time and analysis are similar.

<sup>3</sup>Research requests shall be submitted in writing to the Director for approval. Research is defined as the identification and interpretation of documents regarding past land use decisions. For example, a party may request research as to the history of the zoning or the status of a planning approval of a specific parcel. This is not intended to replace or nullify a citizen's rights under the Open Records Act to inspect and copy specifically described document(s) or file(s).

<sup>4</sup>The Resubmittal Fee shall apply to the fourth and subsequent submittals on a single application.