

**APPLICATION**

Business Name	
Address	
Applicant Name	
Phone	Email

The following items must be attached to this application:

**PART 1. Outdoor Seating Plan** (Refer to Minimum Requirements)

- Drawing or photograph of seating area with dimensions, including the following:
  - Barriers, tents, tables/chairs relative to building, sidewalk, traffic lanes, and parking.
  - Description, detail, or photo of barriers.
  - Entrances/exits and accessible, unobstructed path.
  - Unobstructed clearance along all public sidewalks (minimum 6’).

**PART 2. Property Owner Permission**

- If located within public right-of-way (street or sidewalk): Completed and signed Temporary COVID-19 Mitigation Revocable License. City will sign upon approval.
  - Proof of general liability insurance for a sum of not less than \$1,093,000 naming the City of Steamboat Springs as an additional insured.
- If located on sidewalk adjacent to a business other than the applicant: Written permission from adjacent business. A separate email will be accepted.
- If located on private property: Lease or other written permission from property owner (if different than applicant).

**PART 3. Modification of Premise** (Refer to Instructions for Temporary Modification of Premise)

- Completed Form DR 8442 Permit Application and Report of Changes (Section 9).
- Diagram of new premise and entire licensed area. New area must be clearly delineated.
- Written Control Plan for ingress and egress to the seating area.

By signing below, the Applicant affirms he/she understands and agrees to the following:

- The Minimum Requirements for approval of a Temporary Outdoor Seating Permit.
- Approval of this Temporary Outdoor Seating Permit does not constitute approval of a permanent seating area in this location unless otherwise permitted and is subject to the expiration date below.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

<b>CITY USE ONLY</b>	Fee: NO FEE/COVID19	Expiration Date: September 12, 2020
City Clerk Approval _____	_____	Date _____
Planning/PW Approval _____	_____	Date _____