

Routt County 5 Star Program Agreement and Application

Thank you for your interest in participating in the Routt County 5 Star Program. Businesses must complete an enhanced mitigation protocol to begin the process. Representatives from the Administrative Committee will review the plans and, upon approval, will notify the applicant. A site visit will then be scheduled with the establishment to review the submitted plan and evaluate the business' ability to meet the program goals.

To be considered for approval you will need to submit all of the following information. Failure to submit the appropriate information could result in your application being delayed or denied. Please take ample time to complete this form thoroughly.

PLEASE NOTE: Completing an application DOES NOT mean that a businesses is allowed to operate at lower levels. If a business operates at lower levels before receiving certification, the business may be subject to penalties including exclusion from the 5 Star Program.

Section 1. Completed Agreement & Business Contact Information

Section 2. 5 Star Program Checklist

Section 3. Routt County Public Health Business Mitigation Protocols

ENHANCED MITIGATION PROTOCOLS: The main item is the new ventilation requirements. Businesses should already have mitigation and outbreak plans created and implemented.

**At the end of the application, businesses will be able to upload supporting documents.

* Required

1. Email address *

Skip to question 2 *Skip to question 2*

Section 1.
Agreement
& Business
Contact
Information

The business ("business entity") operating at the address listed below has voluntarily elected to participate in the Routt County 5 Star Program and has agreed to be subject to all requirements to be accepted as a participant per the program guidelines.

Upon acceptance to the program and upon passing a site inspection, the Program's Administrative Committee will certify the business entity to operate at capacity restrictions one level less restrictive than the level the County is currently assigned. In agreeing to participate in this Program the business entity also agrees to the following:

1. To monitor conditions and Public Health Orders in effect for Routt County and to meet all requirements of the program.
2. Participation in the Program may be suspended or revoked by the 5 Star Administrative Committee after providing notice of suspension or revocation to the business entity for any of the following:
 - a. The business entity fails to achieve compliance on future inspections made by the 5 Star Committee as a result of complaints or to verify continued compliance with requirements of the Program.
 - b. The business entity fails to cooperate with Routt County Public Health in investigation of possible cases of COVID-19 associated with customers, guests, or employees.
 - c. The 5 Star Committee, in partnership with Routt County Public Health, determines that laws, regulations, or public health orders require termination or modifications to the Program.
 - d. To return calls from the Administrative Committee within 24 hours.
3. If acceptance in the Program is revoked, the business entity agrees to comply with the applicable public health orders and restrictions in effect in Routt County for all businesses not participating in the Program.
4. The business entity may voluntarily withdraw their participation in the program upon notifying the 5 Star Administrative Committee.

The applicant named below for the business entity agrees to the conditions of participation in the Program.

2. Legal Business Name: *

3. DBA: *

4. Physical Address (Including Zip): *

5. Authorized application name / business contact:

6. Industry:

Mark only one oval.

General Business

Gym & Fitness

Restaurant

Indoor Events

7. Cell Phone Number: *

8. Email: *

9. Signature on Behalf of Business Entity: *

Files submitted:

10. Full Name: *

11. Title: *

12. Date: *

Example: January 7, 2019

Frequently asked questions

What is sufficient quality ventilation?

If there is an HVAC system it should be:

- Equipped with the highest-rated filter available for the system.
- Set to run continuously when people are present (DCV disabled).
- Operated at the highest optimized settings for the space.
- Serviced by an HVAC technician at least twice per year.

If there is no commercial HVAC system, or an HVAC system that does not meet above requirements, then ventilation must be improved by:

- Incorporating portable air purifiers (preferably with HEPA filters) appropriate for space size, and/or
- Increasing natural ventilation through opening doors and windows to allow cross-ventilation and installing fans that operate to increase airflow in a unidirectional (non-recirculating) manner.

All businesses are encouraged to consult the Ventilation and COVID-19 Guide (<https://covid19.colorado.gov/guidance-resources>) for a more thorough reference of tips and suggestions for ensuring sufficient ventilation.

What is required for a customer symptom and exposure check?

The best practice for a symptom and screening check is to use the CDPHE screening form (<https://covid19.colorado.gov/symptom-screening>) to ask if a patron has any symptoms, or was recently exposed to somebody known to have COVID-19. It is recommended that a temperature is taken as part of this process, but it is acceptable to verbally ask if the person has a temperature if necessary. Temperature checks are required for employee symptom and exposure checks.

What is a citation for non-compliance?

A citation of non-compliance is either a state or local citation for a business that despite warnings and educational efforts, willfully violated the public health order.

Section 2. 5 Star Program Checklist

The following items are required to be approved for acceptance or continued participation in the program. Any items found out of compliance must be corrected on-site or reevaluated during a follow-up. Please complete the following checklist. PLEASE USE N/A IF NOT APPLICABLE.

PLEASE USE N/A IF NOT APPLICABLE

General Business Mitigation Strategies

13. MASKS ARE MANDATORY AND ENFORCED - Find more details about mask requirements here: <https://covid19.colorado.gov/mask-guidance> *

Mark only one oval.

- Yes
- No
- N/A

14. 6 FOOT DISTANCING - Signs, decals, and staff all ensure people from different households remain at least 6 feet apart. *

Mark only one oval.

- Yes
- No
- N/A

15. REGULAR SANITATION AND CLEANING OF HIGH-TOUCH SURFACES - Find cleaning guidance here: <https://covid19.colorado.gov/cleaning-guidance> *

Mark only one oval.

- Yes
- No
- N/A

16. DAILY EMPLOYEE SYMPTOM AND EXPOSURE CHECKS - See CDPHE's symptom support tool here: <https://symptomsupport.covid19.colorado.gov/> and employee screening form here: <https://covid19.colorado.gov/symptom-screening> *

Mark only one oval.

- Yes
 No
 N/A

17. SCREEN FOR SYMPTOMS, AND RECORD CUSTOMER NAMES AND CONTACT INFO TO SUPPORT TRACING *

Mark only one oval.

- Yes
 No
 N/A

18. BUSINESS MITIGATION PLAN FILED WITH ADMINISTRATIVE COMMITTEE - Note: you can upload this document at the end of the application. Please see Routt County's Business Mitigation Plan outline for what should be included. <https://static1.squarespace.com/static/5e742162d4d8ad7a14a0b869/t/5fb491074938737c9236cf1e/1605669127546/Appendix+A+Mitigation+Protocol+3rd+Amended.+CAO+Draft+%28002%29.pdf> *

Mark only one oval.

- Yes
 No
 N/A

19. BUSINESS-SPECIFIC PLANS FOR OUTBREAK DETECTION, REPORTING, AND RESPONSE - Find information on what should be included in outbreak plans here: <https://covid19.colorado.gov/workplace-outbreak-guidance#Outbreaks> *

Mark only one oval.

- Yes
 No
 N/A

20. SUFFICIENT QUALITY VENTILATION - View CDPHE's ventilation [uidanhttps://drive.google.com/file/d/1oNUhQx2CCwSsMrbSkIOreAN1ce](https://drive.google.com/file/d/1oNUhQx2CCwSsMrbSkIOreAN1ce) here: [Yjp62sYd/view](https://drive.google.com/file/d/1oNUhQx2CCwSsMrbSkIOreAN1ce) *

Mark only one oval.

- Yes
 No
 N/A

21. EXPOSURE NOTIFICATION SERVICE PROMOTION & OUTREACH TO EMPLOYEES AND CUSTOMERS *

Mark only one oval.

- Yes
 No
 N/A

22. PUBLICLY DISPLAYED INSTRUCTIONS FOR A CUSTOMER TO LOG COMPLIANCE COMPLAINTS TO ADMINISTRATIVE COMMITTEE *

Mark only one oval.

- Yes
- No
- N/A

23. EXTRA EFFORT TO CREATE SPECIAL HOURS OR ACCOMMODATIONS FOR AT RISK POPULATIONS *

Mark only one oval.

- Yes
- No
- N/A

24. ZERO PRIOR CITATIONS OF NONCOMPLIANCE WITH PUBLIC HEALTH ORDERS *

Mark only one oval.

- Yes
- No
- N/A

Industry Specific Requirements:
Gyms & Fitness Mitigation Strategies

THESE QUESTIONS ARE REQUIRED FOR ALL GYM & FITNESS INDUSTRY BUSINESSES

IF YOU ARE NOT IN THE GYM & FITNESS INDUSTRY PLEASE DO NOT COMPLETE THIS SECTION

25. MASKS ARE MANDATORY AND ENFORCED - Masks are enforced in both the workout area and locker rooms

Mark only one oval.

Yes

No

N/A

26. 6-FOOT DISTANCING - Signs, decals, blocked off equipment or lockers, and staff all ensure people from different households remain at least 6 feet apart

Mark only one oval.

Yes

No

N/A

27. REGULAR SANITATION AND CLEANING OF HIGH TOUCH SURFACES

Mark only one oval.

Yes

No

N/A

28. DAILY EMPLOYEE SYMPTOM AND EXPOSURE CHECKS - See CDPHE's symptom support tool here: <https://symptomsupport.covid19.colorado.gov/> and employee screening form here: <https://covid19.colorado.gov/symptom-screening>

Mark only one oval.

Yes

No

N/A

29. SCREEN FOR SYMPTOMS, AND RECORD CUSTOMER NAMES AND CONTACT INFO TO SUPPORT TRACING

Mark only one oval.

Yes

No

N/A

30. WORKOUT RESERVATIONS

Mark only one oval.

Yes

No

N/A

31. BUSINESS MITIGATION PLAN FILED WITH ADMINISTRATIVE COMMITTEE - Note: you can upload this document at the end of the application. Please see Routt County's Business Mitigation Plan outline for what should be included.
<https://static1.squarespace.com/static/5e742162d4d8ad7a14a0b869/t/5fb491074938737c9236cf1e/1605669127546/Appendix+A+Mitigation+Protocol+3rd+Amended.+CAO+Draft+%28002%29.pdf>

Mark only one oval.

- Yes
 No
 N/A

32. BUSINESS SPECIFIC PLANS FOR OUTBREAK DETECTION, REPORTING AND RESPONSE - Find information on what should be included in outbreak plans here:
<https://covid19.colorado.gov/workplace-outbreak-guidance#Outbreaks>

Mark only one oval.

- Yes
 No
 N/A

33. VENTILATION IMPROVEMENT BY: HVAC improvements, OR HEPA filters appropriate for space size, OR permanently open windows

Mark only one oval.

- Yes
 No
 N/A

34. EXPOSURE NOTIFICATION SERVICE PROMOTION & OUTREACH TO EMPLOYEES AND CUSTOMERS

Mark only one oval.

Yes

No

N/A

35. PUBLICLY DISPLAYED INSTRUCTIONS FOR A CUSTOMER TO LOG COMPLIANCE COMPLAINTS TO ADMINISTRATIVE COMMITTEE

Mark only one oval.

Yes

No

N/A

36. EXTRA EFFORT TO CREATE SPECIAL HOURS OR ACCOMODATIONS FOR AT RISK POPULATIONS AND EXTRA EFFORT TO PROVIDE OUTDOOR FITNESS OPTIONS

Mark only one oval.

Yes

No

N/A

37. BUSINESSES SEEKING CERTIFICATION MUST HAVE ZERO PRIOR CITATIONS OF NONCOMPLIANCE WITH PUBLIC HEALTH ORDERS

Mark only one oval.

- Yes
- No
- N/A

Industry Specific Requirements: Restaurant Mitigation Strategies

NOTE: The Administration Committee will review restaurant and bar applications as well as conduct site inspections. However, 5 Star approved restaurants and bars will not see a change in operations until Routt County is officially in Level Orange at which time, approved restaurants and bars will be able to operate under Level Yellow restrictions.

THESE QUESTIONS ARE REQUIRED FOR ALL RESTAURANT INDUSTRY BUSINESSES

IF YOU ARE NOT IN THE RESTAURANT INDUSTRY PLEASE DO NOT COMPLETE THIS SECTION

38. MASKS ARE MANDATORY AND ENFORCED - Masks are only removed for eating and drinking indoors. While talking to servers/hosts, waiting to order or for food, or talking to others at the table while not actively eating, masks must be replaced

Mark only one oval.

- Yes
- No
- N/A

39. TABLE AND HOUSEHOLD DISTANCING - In levels Green through Orange, parties may be seated 6 feet apart. Since CDPHE has allowed restaurants to function under Level Orange restrictions while we are in Level Red, until we officially reach Level Orange, restaurants should continue to follow Level Orange requirements.

Mark only one oval.

- Yes
 No
 N/A

40. REGULAR SANITATION AND CLEANING OF HIGH TOUCH SURFACES

Mark only one oval.

- Yes
 No
 N/A

41. DAILY EMPLOYEE SYMPTOM AND EXPOSURE CHECKS - See CDPHE's symptom support tool here: <https://symptomsupport.covid19.colorado.gov/> and employee screening form here: <https://covid19.colorado.gov/symptom-screening>

Mark only one oval.

- Yes
 No
 N/A

42. SCREEN FOR SYMPTOMS, AND RECORD CUSTOMER NAMES AND CONTACT INFO TO SUPPORT TRACING

Mark only one oval.

Yes

No

N/A

43. RESERVATIONS - If not using reservations, you must document how you will ensure parties remain 6 feet apart and do not congregate while waiting. You must also keep a log of what table a customer occupied

Mark only one oval.

Yes

No

N/A

44. BUSINESS MITIGATION PLAN FILED WITH ADMINISTRATIVE COMMITTEE - Note: you can upload this document at the end of the application. Please see Routt County's Business Mitigation Plan outline for what should be included.
<https://static1.squarespace.com/static/5e742162d4d8ad7a14a0b869/t/5fb491074938737c9236cf1e/1605669127546/Appendix+A+Mitigation+Protocol+3rd+Amended.+CAO+Draft+%28002%29.pdf>

Mark only one oval.

Yes

No

N/A

45. BUSINESS SPECIFIC PLANS FOR OUTBREAK DETECTION, REPORTING AND RESPONSE - Find information on what should be included in outbreak plans here: <https://covid19.colorado.gov/workplace-outbreak-guidance#Outbreaks>

Mark only one oval.

Yes

No

N/A

46. VENTILATION IMPROVEMENT BY: HVAC improvements, OR HEPA filters appropriate for space size, OR permanently open windows

Mark only one oval.

Yes

No

N/A

47. EXPOSURE NOTIFICATION APP PROMOTION & OUTREACH TO EMPLOYEES AND CUSTOMERS

Mark only one oval.

Yes

No

N/A

48. PUBLICLY DISPLAYED INSTRUCTIONS FOR A CUSTOMER TO LOG COMPLIANCE COMPLAINTS TO ADMINISTRATIVE COMMITTEE

Mark only one oval.

- Yes
- No
- N/A

49. EXTRA EFFORT TO CREATE SPECIAL HOURS OR ACCOMODATIONS FOR AT RISK POPULATIONS

Mark only one oval.

- Yes
- No
- N/A

50. BUSINESSES SEEKING CERTIFICATION MUST HAVE ZERO PRIOR CITATIONS OF NONCOMPLIANCE WITH PUBLIC HEALTH ORDERS

Mark only one oval.

- Yes
- No
- N/A

**Industry Specific Requirements:
Indoor Events Mitigation Strategies**

THESE QUESTIONS ARE REQUIRED FOR ALL INDOOR
EVENT INDUSTRY BUSINESSES

IF YOU ARE NOT IN THE INDOOR EVENTS INDUSTRY
PLEASE DO NOT COMPLETE THIS SECTION

51. MASKS ARE MANDATORY AND ENFORCED

Mark only one oval.

Yes

No

N/A

52. 6 FOOT DISTANCING, AND PLAN FOR GUEST ENTRY, EXIT, AND MOVEMENT WITH CLEAR SIGNAGE

Mark only one oval.

Yes

No

N/A

53. REGULAR SANITATION AND CLEANING OF HIGH TOUCH SURFACES

Mark only one oval.

Yes

No

N/A

54. DAILY EMPLOYEE SYMPTOM AND EXPOSURE CHECKS - See CDPHE's symptom support tool here: <https://symptomsupport.covid19.colorado.gov/> and employee screening form here: <https://covid19.colorado.gov/symptom-screening>

Mark only one oval.

Yes

No

N/A

55. SCREEN FOR SYMPTOMS, AND RECORD CUSTOMER NAMES AND CONTACT INFO TO SUPPORT TRACING

Mark only one oval.

Yes

No

N/A

56. BUSINESS SPECIFIC PLANS FOR OUTBREAK DETECTION, REPORTING AND RESPONSE - Find information on what should be included in outbreak plans here: <https://covid19.colorado.gov/workplace-outbreak-guidance#Outbreaks>

Mark only one oval.

Yes

No

N/A

57. IMPLEMENTATION & COMPLIANCE PLANS, INCLUDING ROOM DIAGRAM, FILED WITH THE ADMINISTRATIVE COMMITTEE

Mark only one oval.

Yes

No

N/A

58. VENTILATION IMPROVEMENT BY: HVAC improvements, OR HEPA filters appropriate for space size, OR permanently open windows

Mark only one oval.

Yes

No

N/A

59. EXPOSURE NOTIFICATION SERVICE PROMOTION & OUTREACH TO EMPLOYEES AND CUSTOMERS

Mark only one oval.

Yes

No

N/A

60. PUBLICLY DISPLAYED INSTRUCTIONS FOR A CUSTOMER TO LODGE COMPLIANCE COMPLAINTS TO CDPHE

Mark only one oval.

Yes

No

N/A

61. EXTRA EFFORT TO CREATE SPECIAL HOURS OR ACCOMODATIONS FOR AT RISK POPULATIONS

Mark only one oval.

- Yes
- No
- N/A

62. BUSINESSES SEEKING CERTIFICATION MUST HAVE ZERO PRIOR CITATIONS OF NONCOMPLIANCE WITH PUBLIC HEALTH ORDERS

Mark only one oval.

- Yes
- No
- N/A

Routt County Public Health Business Mitigation Protocols

Please attach all supporting documents here.

63. Please attach your completed Routt County Mitigation Protocols to this application. You should already have this form filled out and displayed. MITIGATION FORM:

<https://static1.squarespace.com/static/5e742162d4d8ad7a14a0b869/t/5fb491074938737c9236cf1e/1605669127546/Appendix+A+Mitigation+Protocol+3rd+Amended.+CAO+Draft+%28002%29.pdf> *

Files submitted:

64. Please attached your business outbreak plan. ROUTT COUNTY GUIDANCE: <https://www.covid19routtcounty.com/employees-and-covid19> STATE GUIDANCE: <https://covid19.colorado.gov/workplace-outbreak-guidance#Outbreaks> *

Files submitted:

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