

City Manager Report

City Council Directives

Provided as Attachment 1 are the staff updates on City Council Directives.

2022 Legislative Session Ends

The 2022 session ended with multiple new laws that could positively impact the city. There should be more funding for affordable housing, disaster preparedness and recovery, community resilience, assistance for law enforcement, wildfire prevention, infrastructure, and transportation, to name a few. I will be collaborating with the City Attorney to review the new legislation and implement any required changes for local governments.

From the Departments

Parks and Recreation

Parks, Open Space, and Trails Division

- Community partners Steamboat Springs Youth Baseball hosted a field day at Emerald Park on May 1st. This field maintenance day included many of the players and families from local teams and provided much needed attention to the Emerald Park baseball fields.



- Snow and rain in the month of May has delayed parks maintenance operations and impacted sports field cultural practices. As a result, the Parks division has only completed aeration and fertilizer applications to 25% of our sports fields.
- Parks and Howelsen Hill hired the last vacant

Crew Leader position. Alex Leachman started with the city on May 23rd; he previously worked for the City of Lakewood as a Parks Lead Worker since 2016. Welcome Alex!

- Rita Valentine Dog Park improvements began in early May and have been met with weather delays during construction. The shelter foundation is in place and the shelter has been delivered. We are expecting the final grading work and shelter installation to be completed in the next few weeks.
- Seasonal staff levels have improved with the Parks division currently at 12 seasonal staff members and 3 more scheduled to start in the month of June. The Trails division is now fully staffed.
- The city contracted with the Jump Doctors out of Summit County to refurbish the dirt jump lines at Bear River Bike Park on May 9th-12th. Routt County Riders partnered with the city to pay for one of the contracted workdays and the project was a great success getting the jump lines back to a higher standard.
- Ground nesting bobolink birds have returned to the Legacy Ranch and were first spotted around March 15th. Staff and volunteers will continue to monitor them throughout the season.
- Trail closures continue on sections of the Core Trail as high water continues to rise and fall.
- Northwest Excavating has started on the Rita Valentine Park trail improvement project. The new 6-foot soft surface trail will create an additional loop within the park boundary with an improved surface. The crusher fines will be added in early June after the ground dries out.
- Upcoming fire mitigation projects in the Sanctuary and Mount Werner Water District will require closures of both Sanctuary and

Skyline trails during the work week starting in early June.

- Staff has closed 2 trails on Emerald Mountain to protect the plane crash site and is coordinating with the salvage company to remove the remaining pieces as soon as possible. Trails will re-open once the debris has been removed.
- Staff has begun off-leash dog trial conversations with Parks and Recreation Commission and expect a recommendation to City Council later this summer.
- Staff will be presenting information related to the e-bike trial period to Parks and Recreation Commission on June 9th with a recommendation to City Council expected later this summer.
- Staff will be presenting a proposal from the Ski Town Lions Club to name the planned new playground at Little Toots Park the “Ski Town Lions Club Playground”. If approved, staff will present the proposal to City Council per Resolution 97-14.
- The US40 median spring cleanup is complete. Colorado Barricade Company, a traffic control company from the Denver area, closed lanes for 5 days while the Lawn Lady removed old mulch, cleaned up trash, repaired irrigation, and marked dead trees and shrubs that need to be replaced. Staff will be working on a plan for replacing plant material later this fall.

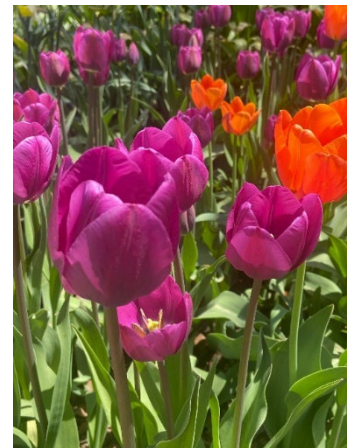
Howelsen Ski and Rodeo

- Staff have been working on finishing the top and bottom terminal load zones of the chairlift to accommodate Alpine Slide operations and summer usage.
- Alex Frederickson has been hired as the new Howelsen Ski and Rodeo crew leader. Alex served as the ski safety coordinator in an interim capacity at the end of last season and will resume that role as part of his full-time duties next winter.
- Staff have been working with Steamboat Springs Winter Sports Club on an annual agreement for the summer and 2022-2023 winter season.

- Steamboat Springs Pro Rodeo Series have contracted with Steamboat Springs Resort Corporation for concession services at the Rodeo for the 2022-2024 seasons. A higher level of service and variety of options are expected.

Botanic Park

- The Botanic Park is fully staffed including 2 horticulture interns.
- Construction for the gateways project has been pushed back to an August 15th start date. This decision is in response to protecting the osprey chicks until the breeding season is over as well as provide more time for the subcontractors to fabricate the materials.
- Three garden renovation projects are slated for the end of August: the Blue and Purple Gardens in the Rainbow Neighborhood and the Corner Garden.
- A new bridge was installed at the south end of Peter’s Pond and trail improvements continue around the pond.
- The Ramada in Dorothy’s Garden was taken down due to rotten logs. It will be replaced sometime this summer.
- A new program with a focus on mindfulness and mental health in the gardens called the Serenity Walk is now [online](#) and in a print brochure format at the Emerald Park Entrance. Please help spread the word for our community.



Youth Programs

- Senior programs are open for registration. This fall we will be offering four regional trips including two Rockies games, a trip to Blackhawk, and the Grand County Theater to see “Beehive”.

- Summer camp will host two daily camps: Adventurers will be for grades K-1 and Explorers for grades 2-5. Each camp has 24 children enrolled daily. Camps this year had waitlists in less than one minute of registration opening. Capacity was limited based on the availability of staff. Camps are now fully staffed as of May 25th.
- The Howelsen Ice Arena childcare license was approved on May 27th for 40 children ages 5-16.

Haymaker Golf Course

- Haymaker opened for the season on May 17th with a record number of rounds for opening day.
- Construction on the driving range was completed May 27th and looks fantastic. The expansion added 11,000 square feet of teeing surface giving Haymaker nearly 23,000 square feet of area to be utilized for practice, lessons, and clinics.
- The range will open on mats only June 1st and after a grow-in period will open on the grass July 1st.
- All leagues, tournaments, and instructional programs are scheduled to begin throughout the month of June.
- Haymaker hosted our annual “Locals Week” events during the week of May 23rd. Each day featured special events, prizes, merchandise and food specials, and even a \$25 day on May 25th to celebrate our 25th anniversary. The week was a huge success and got our local golfers excited for the year.
- Despite weather issues early in the year, we look forward to a great season and excellent course conditions once the sun starts shining.
- Staff completed greens aerification on May 18th.
- The first greens vertical cutting is scheduled for June 14th.
- Haymaker is participating in an equipment demonstration that showcases riding mowers that are fully powered by lithium-ion batteries.

Howelsen Ice Arena

- Howelsen Ice Arena is closed through June 5th for annual maintenance including but not limited to the following projects:
 - Installation of five total curling sheets to accommodate growth in programming/enrollment
 - Boiler replacement
 - Phase II rink flooring replacement including two locker rooms, main lobby, and office spaces
 - Overhead arena bulb and ballast replacement
 - Banner conversion- removing/cleaning up wall space and hanging championship banners overhead from the rafters
 - Deep cleaning
 - Reimplementation of the 5S organizational plan- Sort, Set in Order, Shine, Standardize, Sustain (particularly in the “back of the house” shop area)
- The Ice Arena will be offering the following summer league programs:
 - Adult, A, B, and C level hockey leagues
 - High school-aged coed hockey league
 - Curling league
- The Ice Arena has a ribbon cutting ceremony scheduled on June 15th from 5-7PM to celebrate the recently finished Ice Arena/Youth Program expansion. Further details will be available in a future press release.

Parks Projects

- Howelsen Ice Arena Expansion Project: the expansion project is very near final completion. The general contractor is working through their remaining punch list items and the project is waiting for overnight temperatures to allow for the exterior staining and finishes to be completed.
- Howelsen Hill Chair Lift Installation Project: the reclamation project is fully underway. The base area grading and irrigation is in place. Sod for the park areas will be installed

in early June. Paver walkways for summer lift operations are nearing completion.

- US40 Median Improvement Project: median improvements are progressing nicely. New irrigation services have been bored into each of the medians. Pavers and splash curbing have been the early focus of the contractor. Traffic impacts during working hours have been noticeable yet tolerable thus far. The project continues to track towards an end of September completion date.
- Howelsen Tubing Installation: staff works to get final engineering contracts set for installation in July 2022. Electrical infrastructure is set to begin in June.
- Yampa River Channel Restoration and Access: the river project is near completion with the contractor working through the project punch list. The space is currently open to the public.
- Ski Town Park Irrigation and Turf Improvements: irrigation design efforts will begin in mid-June.

Adult Sports

- The spring adult hockey league concluded on May 15th and the spring adult curling league wrapped up on May 13th.

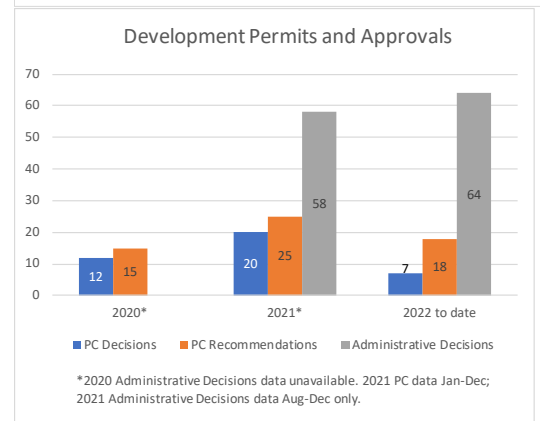
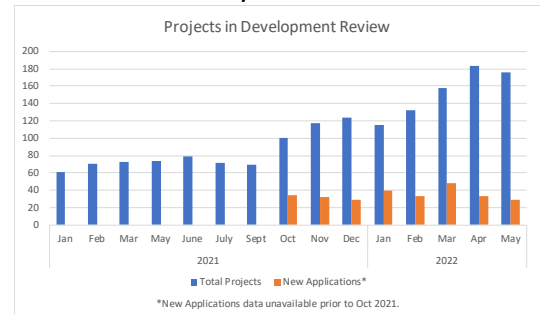


- Registration for summer adult programming is underway. This summer we will be offering sand volleyball, softball, pickleball, hockey, and curling league opportunities. Registration is filling up and we are excited for a busy summer of adult recreation. All leagues begin the week of June 6th.
- We will be offering a youth hockey league this summer at the Howelsen Ice Arena. There has been some interest in this opportunity and we look forward to hosting new programs at the Howelsen Ice Arena.

- We are sad to say goodbye to our long time Adult Sports Supervisor Nick Carelli. Good luck to Nick in his future endeavors!
- We are proud to welcome Austin Cagaanan as our new Adult Sports Supervisor. Austin spent the last two years working as a Recreation Coordinator for Youth and Sports Programs and we are excited for him to begin this new role. Congratulations Austin!

Planning

- Development Review:
 - There are approximately 176 projects currently in the development review process.
 - So far in 2022 (January-May), the Planning Commission has held public hearings on 7 projects for final decision and 18 projects for recommendation to City Council.
 - A total of 64 administrative decisions have been made year to date.



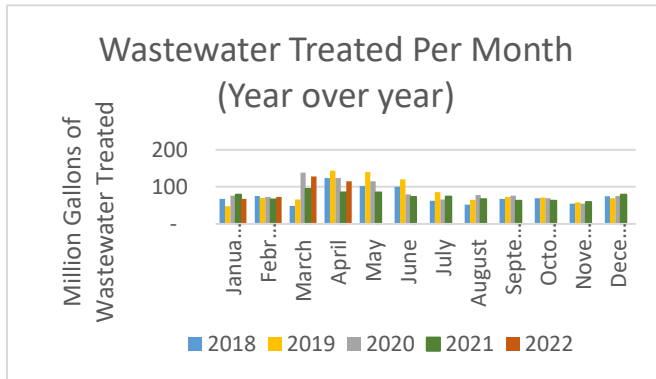
- Code Compliance:
 - So far in 2022, 55 code enforcement cases have been opened. There are 87 open cases pending resolution, including 17 vacation home rental-related cases.

- Code Compliance Officer Greg Jaeger will continue to focus on Noxious Weeds inspections, outreach, and enforcement during the month of June.
- Short-Term Rentals: Granicus has identified 2,931 short-term rental units in city limits currently being advertised. Physical addresses have been located for 79.3% of the units.
- Staffing: after eight years, Karen Lewer is leaving employment with the city on June 3rd. In addition to several other open positions, the department is now recruiting for a new administrative assistant.

Public Works

Wastewater

- The Wastewater Treatment Plant treated 115 million gallons of wastewater in the month of April. This is up 35% from April 2022 when 85 million gallons of wastewater was treated, with the increase in treatment mostly due to more runoff in 2022 than 2021.



Water and Sewer

- 2022 planned capital projects updates:
 - Dream Island Water Main Replacement: the contractor will begin mobilization activities the week of July 4th with construction beginning the following week.
 - West Area Water Tank: the final year of construction on the West Area Water Tank began the first week of May; construction is anticipated to be completed by the end of September and the tank placed into service in October.
 - Stehley Park Sanitary Sewer Replacement: the bid posting for this project closed on

May 26th. One bid from Duckels Construction in the amount of \$145,140 was submitted in response to the request for bids.

- Infiltration Gallery Expansion: in developing the 60% engineering design, the electrical engineer determined that the existing electrical service to the city's infiltration gallery property would not be able to fully support the proposed expansion to include redundancy. The remote location of the infiltration gallery site greatly increases the complexity for the extension of additional electrical service to the site so the scope of work for the electrical engineering design has been substantially revised. The additional electrical scope will also result in the need to obtain additional permits and environmental clearances which will likely delay construction of the project to 2023.

- 2022 Sanitary Sewer Jetting and Video Inspection: the city has contracted with High Country Pipe and Utility to clean and conduct video inspections of about 40,000 feet of sanitary sewer on the west end of the city. High Country is scheduled to start this work the week of June 6th and anticipate they will be finished in four weeks.

- Meter Transmitter Replacements: the city has been systematically replacing Firefly water meter transmitter units with Stealth Reader units since about 2014 when the battery power source for the Firefly units began failing prematurely. The meter transmitter units transmit customer water usage data from the water meter to the city's utility billing software. Currently there are just over 500 Firefly units left in the system, all of which are no longer functioning. To complete the replacements as soon as possible, the city has contracted with Keystone Utility Systems to assist with the replacement of the remaining Firefly units. Keystone will begin replacement of the units in June which we anticipate will take about 4 weeks to complete.

- Cross-Connection and Backflow Prevention Program Management: CityView has provided

a quote for moving the administration of the Backflow Prevention and Cross-Connection program to CityView. The program administration is a Colorado Department of Public Health and Environment requirement for all public drinking water systems. The city has been administering the program through an Excel spreadsheet which does not allow for efficient management and enforcement of the program according to the program requirements. City staff will continue to move forward with the CityView process and anticipate full implementation sometime this summer.

- 2022 Water and Wastewater Standard Specifications Update: staff and the project consultant kicked off the standards update which will continue throughout the summer. There will be a public meeting to obtain input from local engineers, contractors, and developers on the draft document with the final update anticipated for early fall.
- Fish Creek Filtration Plant Projects:
 - Phase 2A Improvements to the disinfection process at the Fish Creek Filtration Plant are scheduled to start in August 2022. The 2-million-gallon water storage tank at the plant is scheduled to be drained and the Fish Creek plant shut down on September 15th to complete the improvements. The improvements are anticipated to be complete and the Fish Creek plant back online by November 18th. During the shutdown, all water supply to the city and Mt. Werner Water customers will be supplied by the Yampa Infiltration galleries which will include Mt. Werner Water's recently expanded infiltration gallery. The planning process for the Fish Creek Plant shutdown has been extensive and will be carefully coordinated to minimize the shutdown period as much as possible and to prevent any impacts within the distribution system or service interruptions to the city and Mt. Werner customers.
 - Phase 2B Corrosion Control Treatment project is currently at the 60% design level, however, the associated cost

estimate is substantially higher than the preliminary engineering cost estimate which has prompted the city and Mt. Werner Water to pause design efforts to proceed while the city evaluates implications for the city's wastewater treatment plant to change the corrosion control treatment process to orthophosphate addition which would cost significantly less than the proposed treatment process currently designed to 60%. Staff is meeting with engineering consultants to discuss the plan and evaluate cost and environmental implications for the addition of orthophosphate at the water treatment plant on the city's wastewater treatment plant with regard to the impending Regulation 85 nutrient rule.

- Utility Crew Activities: the number of utility locates have increased along with the start of construction season. As time allows and after all utility locate obligations have been fulfilled, the crew moves on to preventative maintenance tasks including fire hydrant flushing, exercising valves, PRV maintenance, and sewer jetting and video inspection. Additionally, the crew aids contractors for water and sewer service taps and system operation for development construction projects that involve new connections and extensions of the distribution system.

Engineering

- As of May 31st, 178 development applications have been submitted with a review due date in 2022; 9 are currently in queue. Of the completed reviews, 98% met the review deadline. The average Engineering Review was delivered 8 days ahead of the required deadline.
- Baseline Engineering has been retained to perform design work for the next phase of floodplain mitigation efforts along Butcherknife Creek.
- EcoMatrix has been awarded the contract to repair several deteriorated culverts throughout town by "sliplining" the existing

pipe. This reconstruction method is used for instances when it is more costly or impactful to the traveling public to dig up and replace the pipe than it is to repair it in place.

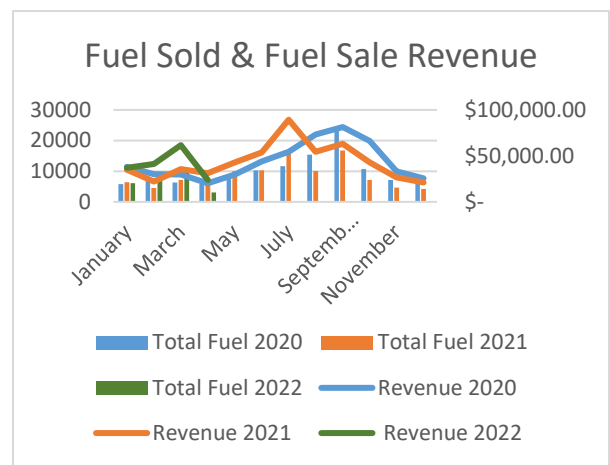
- The city was awarded \$588,679 from the Colorado Department of Transportation (CDOT) Multimodal Options Fund grant to go toward construction of the US40 West Trail Connection. The city has an additional request of \$2M for Congressionally Directed Spending (aka “earmarks”) and intends to submit for additional CDOT grant funds in the fall. Plans for the project are currently 85% complete. A public open house was held on May 11th at the Combined Law Enforcement Facility to accept public feedback for the project.
- Bid opening for the South Hotels Trail project was on June 1st. This project will complete the sidewalk along US40 near Storm Peak Apartments (formerly the Fairfield Inn) and allow for connection of the sidewalk along US40 to the Walton Creek secondary trail. Construction is likely to occur in 2023.
- Due to upcoming staffing shortages, Engineering has elected to delay release of the design request for proposal for Stone Lane Bridge until late summer/early fall of this year.
- Engineering staff continue to engage in design scoping and public outreach efforts associated with the Steamboat Springs Resort Corporation led efforts to redesign the Gondola Transit Center.
- Design of Ski Time Square is moving very quickly with public engagement, adjacent property owner coordination, and utility conflict evaluation in full swing.
- On May 3rd, Engineering released the first phase of the 2022 revisions to the Engineering Standards Manual. This first release attempts to address common misinterpretations of existing standards, update process statements to reflect current practice, and address common issues associated with private driveway standards. In the beginning of June, Engineering intends to release a second phase of revision that is

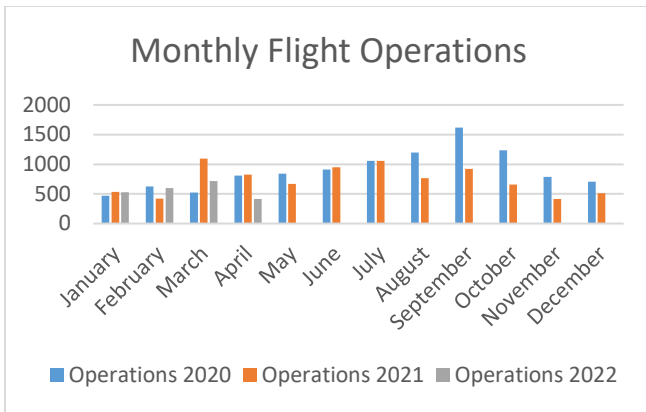
more substantive, provide a two-month timeframe for the development engineering community to review, and schedule a public open house to avail themselves to a more robust discussion prior to adoption of the full 2022 revision.

- An access permit including full design of the Indian Trails/US40 intersection was submitted to CDOT for their review and comment. An access permit is expected to be issued this year to relocate the existing traffic signals and add a second access to the Stockbridge Transit Center. Timing for construction is pending construction funding.

Airport

- Work with Garver Engineering continues on the Airport Terminal Area Improvements, which has been approved for BIL grant funding, for design and permitting in 2022 and construction in 2023. This project will run concurrently with the Request for Proposal for hangar development that will be rereleased sometime this summer.
- The Airport provided a tour of the Airport, FBO, and Classic helicopter for a Parks and Recreation program with kids from age 5-9 years old.

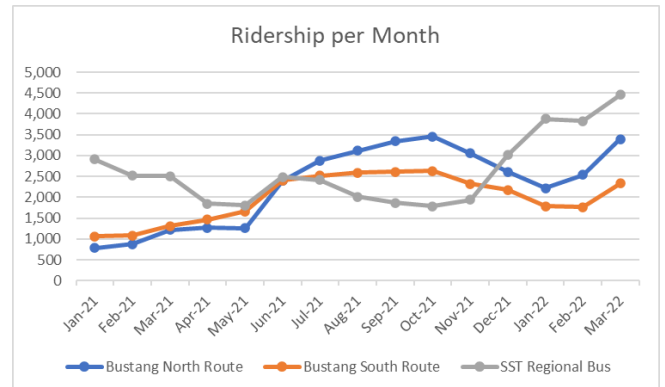




- Cost per passenger this summer is down 29%. This summer’s average cost per passenger is \$6.53 compared to \$9.26 last summer.
- The revised “Yellow Zone” continues the winter’s trend of increased ridership. Current ridership is averaging above 3 of the last 5 years.
- The city received the below ridership data for the different lines of the Bustang Service, to which we compared the SST Regional service. The Bustang North Route is from Ft. Collins to Denver and back and operates 6 round trips during the work week and 2 round trips on the weekend. The Bustang South Route is from Colorado Springs to Denver and reverse. It also operates 6 round trips during the work week and 2 round trips on the weekend. Steamboat Springs Transit’s Regional Bus operates 4 daily round trips in the winter and 2 daily round trips in the summer.

Streets

- Statistics regarding snowfall, snow removals, sweeping, asphalt, equipment hours, scoria, locates, ticketing, right of way permits, employee hours, and more can be found in Attachment 2.
- Crews continued spring cleanup activities including fixing drainages, repairing roadway shoulders, scoria clean up, and ditch work.
- The team initiated patching operations in preparation for the paving program to begin later this month.
- Crews began striping operations including bike lanes, turn lanes, stop signs, crosswalks, curbs, and double yellow lines
- The streets team responded to 225 requests for locates.



Transit

- Summer season ridership is up 55% (7,014) over the same period last year. Year to date, Steamboat Springs Transit (SST) ridership is up 64% (179,803).
- SST enjoyed the last few weeks before road construction season, operating at 98% on time basis with 2% of the buses arriving late or not at all. The best on time percentage for the month was 100% on time and the poorest on time percentage was 96%. Last summer, SST operated at 98% on time and 2% of the buses arriving late.

