

City Manager Report

Kudos

Kudos to the Rodeo team! Multiple event producers gave appreciation shoutouts to Brian Dudley and Alex Fredrickson for their efforts in getting the arena ready for their events.

Great work by Tyler Kern and Shane Gassaway for their successful trip to Alaska which led to Steamboat Springs Transit being fully staffed as of September 16th. Kudos to the supervisors who have filled in, helped with interviews, helped with background checks, and orienting new employees with what to expect in Steamboat Springs. Getting to this point under some very challenging circumstances is a monumental accomplishment by our team.

Parks and Recreation

Administration

- A conceptual project for a new downhill mountain biking trail on Emerald Mountain was submitted by Routt County Riders (RCR). The proposal was reviewed internally as part of the newly developed process for private projects on city property. The proposal is consistent with action items in the Parks, Recreation, Open Space, Trails, and River Master Plan and will likely help to reduce conflict on multi-use trails on Emerald and reduce use/impacts on the NPR trail. The Review Team accepted the proposal, and the City Manager has forwarded the proposal to the Parks and Recreation Commission for review and recommendation to City Council.
- The Parks and Recreation Commission met on September 14th to discuss transportation uses of e-bikes on city trails. The Commission voted to table the topic until January 2023 to wait for the results of the community survey to gain additional public input before making a recommendation to City Council.
- Parks and Recreation Commission met on October 12th to discuss the Emerald Mountain Outdoor Recreation Use Policy update for 2022.

- Staff continues to work with legal on a possible trail easement through Snow Country Nursey on the south side of city limits. Snow Country is working through the Routt County Planning process for a Planned Unit Development which requires 25% dedication of open space. City and County Master Plans identify the Yampa River Core Trail extending from its current terminus south through the lot to the Legacy Ranch. The next meeting with the Board of County Commissioners is planned for November 1st.

Howelsen Ski and Rodeo

- The Rodeo facility hosted the Fall Festival on October 8th.
- Rodeo staff are removing arena panels to convert the main arena and warm up arena for Nordic skiing.
- Howelsen staff are preparing for snowmaking and winter operations.
- Howelsen Hill Supervisors and Crew Leaders are in the process of hiring seasonal staff. Applications for the snowmaking crew are steady while applications for lift operations and tubing worker crews remain low.

Parks, Open Space, and Trails

- Two Open Space and Trails staff members attended the Colorado Open Space Alliance conference in Crested Butte in September. Highlights from the conference included classes in open space and trails maintenance and management, and networking with peers from Colorado.
- Open Space and Trails staff attended the 5th annual Trails Symposium conference in Colorado Springs. The conference provides networking and learning opportunities for the “boots on the ground” trails workers for government and state agencies.

- As part of the Yampa River Forest Restoration Project, staff partnered with the Yampa Valley Sustainability

Council (YVSC) for the annual ReTree planting event.

Staff prepped the planting site on Snake Island and participated on the



volunteer planting day on October 1st, planting and fencing 300 narrowleaf cottonwood trees, and an additional 130 trees on city open space along the Yampa River on October 6th.



- Staff partnered with RCR to host two volunteer workdays on NPR trail on October 6th and 8th.
- Bike bell giveaways on the Core Trail continued with staff doing another “pop up event” on October 5th to hand out bells and discuss trail courtesy with the public.
- Staff has been meeting with Rotary Club members to discuss maintenance needs and the irrigation system at Rotary Park. The old irrigation system had numerous mainline breaks and was not working as originally designed. Staff invested \$6,700 to hire a contractor to repair the system which now functions at 100% as originally designed.
- Staff from Parks, Open Space and Trails finished the renovation to the West Acres playground. The project was completed by adding 150 cubic yards of engineered wood fiber to the two playgrounds at the West Acres property and a new playground border was installed at one of the playgrounds.
- Staff worked with a contractor to replace dead trees in the Gossard Parkway Greenbelt with Canada Red Chokecherry, Colorado Blue Spruce, Rocky Mountain Juniper, and Lilacs as required per the agreement with West Acres.
- Aspen Tree Service began a multi-year pruning program for the trees along Lincoln Avenue with certified arborists removing large branches that were impacting traffic and damaging buildings.

This work will improve the health of the trees, reduce damage, and help these trees stay healthy for years to come.

- The Parks division has begun irrigation, drinking fountain, and restroom winterization and are scheduled to be completed by October 14th.
- Parks staff continue to prep fields for soccer, lacrosse, flag football and kickball through the fall season.

Adult Sports

- We are nearing the end of the fall sports leagues season with 3v3 Grass volleyball, kickball, and ice hockey. League playoffs and championships will be occurring over the next two weeks.
- Sports programs are coordinating with the Steamboat Springs School District to get court space and run drop-in volleyball during the holiday season.
- Planning stages of the Ski Ascent series has started and staff are looking forward to the first race in December. This year will include five races with a pre-race party in December. Season passes will be offered for this series.
- The long-awaited new LED lighting system surrounding the Howelsen Sand Volleyball and Tennis Courts is progressing very well and on time. The project is expected to be completed by mid-November with final reclamation work left for the spring. The courts are planned to reopen for spring volleyball, tennis, and pickleball.
- The final senior’s trip was on October 11th to Blackhawk Casino.

Youth Programs

- Registration for Session II is open for Afterschool Action, School Days Off, Kids Night Out, and ASSET Clubs. ASSET Clubs offered will include Molly Manners, Learn to Skate, Cooking with Maria, and Cool, Calm, and Collected.
- Middle and high school events are being planned for the winter and fall. We are offering a “Spooktacular Evening” event on October 15th for kids currently in middle school. High school and middle school events will alternate monthly for additional program offerings throughout the year.
- Youth programs are looking for additional

seasonal staff for the winter season. Staff must be over the age of 17 and have some experience working with children.

Howelsen Ice Arena

- There will be a “Girls Try Hockey for Free” event on October 18th offered in partnership with Steamboat Stampede Hockey.
- Plans are underway to offer a winter curling league again this year. This year, Ice Arena staff installed five curling lanes into the ice for greater access and to allow for more players. More details to come once dates and times are confirmed.
- Winter hockey league registration is open now and the season will begin November 7th. This league runs through the entire winter season and ends in March.
- We continue to offer public skating, bumper cars, freestyle skating, and drop-in stick and puck sessions several times during the week. Please check the public calendar for available dates and times.
- Outdoor community ice rinks are under discussion. Location for the rinks is yet to be determined and will be dependent on staffing capacity.

Parks Projects

- Howelsen Ice Arena Expansion Project: the expansion project is working through the last of the punch list items and hopes to see final completion in late October.
- Howelsen Hill Chair Lift Installation Project: the phase 2 electrical work is currently being worked on to finish the electrical contract. The project also works to install the three new pole mounted snow makers. The concrete bases have been placed and electrical connecting yet to come this fall. Snow gun delivery isn’t scheduled until early 2023.
- US40 Median Improvement Project: median improvements are complete with the city contract. The remaining work is re-installing the decorative light fixtures in the medians.
- Howelsen Tubing Installation: the new conveyor lift is nearly complete with the install. The project team is working on the lift submittal to

the Colorado Tramway Board for the operating license. Plans are being made to open for the 2022-2023 tubing season.

- Ski Town Park Irrigation and Turf Improvements: irrigation design is at the 65% phase. The project team intends to have a biddable project by December.
- Little Toots Park Playground Improvements Project: the park installation should be at the 90% complete by the grand opening on October 18th. A few components of the playground equipment have had some procurement issues and are currently backordered.

Yampa River Botanic Park

- The gates renovation project is underway at both entrances. There is a detour on the Core Trail while equipment is operating. The project is expected to be completed by early November.
- Three garden renovations are complete in the Corner, Blue, and Purple Gardens.
- The Park will remain open for the season, weather permitting, through early November.

Haymaker Golf Course

- Staff completed aerification on all tee box surfaces.
- Staff completed aerification on all fairways.
- Rocky Mountain Innovations completed deep tine aerification on all putting green surfaces.

Public Works

Airport

- The Runway Rehabilitation project is substantially complete following the final Federal Aviation Administration inspection and approval on September 16th.
- The Airport hosted a Fly-in and Airport Appreciation Day on September 18th. The event was well attended with approximately 20 aircraft flying in as well as numerous pilots/aircraft on the field participating in the event. The Lions Club provided 100 full breakfast meals for donation. The Civil Air Patrol provided 100 lunches and ice cream for a nominal fee that will provide scholarships for cadets in need. More than 50 children participated in the Family Fun Run on the runway to celebrate the completion of the

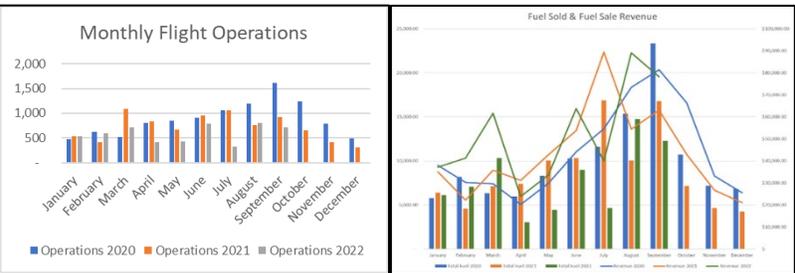
runway rehabilitation project. Classic Air Medical provided a static support of their aircraft as well as a demonstration with the Steamboat Springs Fire Department. Zephyr Helicopters provided 24 rides for customers attending the event. Marketing for the event was sponsored by City Service Valcon who supplies fuel to the FBO.



- Several firefighting aircraft have been stopping at KSBS to fuel as they transition back to their home bases from wildfires in the west.

phase and on schedule for an RFP release this fall.

- The US 40/Downhill Drive Intersection Improvements project is in the final stages of right-of-way plans and work on land acquisition negotiations will begin later this year. A contractor open house is scheduled for mid-October to investigate phasing and identify potential constructability issues.
- The Butcherknife Creek Floodplain Improvements design project is currently in the modeling stage and is indicating that the 100-year peak flows are double what the Federal Emergency Management Agency Flood Insurance Rate Map indicates. A Hazard Mitigation grant is being pursued to further fund this project.
- Design development of the Ski Time Square Drive Turnaround and Complete Streets continues with deliverables due in mid-October at which time the plans will be distributed throughout city department stakeholders for input. The construction bid is still targeted for early 2023 with construction progressing from April through November 2023.



Engineering

- As of September 30th, 270 development applications have been submitted with a review due date in 2022; 11 are currently in queue. Of the completed reviews, 96% met the review deadline. The average Engineering Review was delivered 7 days ahead of the required deadline.
- The Walton Creek Road/US40 Culvert and Sidewalk project is progressing. Culvert replacement work is underway, and motorists should expect delays although Duckels is trying their best to maintain two-way travel lanes as much as possible. The project is still on schedule for completion by November 1st.
- The Trenchless Culvert Rehab Project was completed at the end of September. Two of the planned culverts were too degraded to slipline, however additional culverts were quickly identified and repaired instead.
- The Pine Grove Road Reconstruction project is currently in the pre-request for proposal (RFP) design

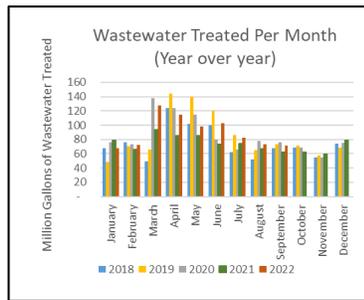


Streets

- The streets crew assisted with a recent water main break, working a total of 36 hours on a weekend day.
- Crews continue to collaborate with other departments on scheduled projects.
- The streets team installed a new inlet on Missouri Avenue which will help alleviate spring runoff from the roadway surface.
- The majority of labor hours in September were dedicated to ditch and culvert maintenance and construction. Asphalt repair and striping hours declined compared to the earlier summer months (Attachment 1).
- As local construction projects continue, approximately four hundred locates were responded to and eleven right-of-way permits were issued in September.
- Seasonal operator onboarding is in full swing.
- The streets crew’s newest operator successfully tested for his CDL license – aided by the entire team who have been training and mentoring him all month.

Wastewater

- The Wastewater Treatment Plant treated 72 million gallons of wastewater in the month of September. This is up 15% from September 2021 when 62 million gallons of wastewater were treated.
- With the help of a contract company, the crew cleared a plug in the grit chamber.
- This month the treatment plant submitted twice weekly wastewater COVID analysis samples, weekly effluent samples, monthly low-level mercury and river nutrient samples, and quarterly sludge metals samples.



new connections and extensions of the distribution system.

Transit

- Summer season ridership is up 52% (81,666) over the same period last summer. By September 26th, summer ridership for 2022 had surpassed last year's summer ridership for the entire summer season. Year to date, Steamboat Springs Transit (SST) ridership is up 60% (255,050) - see Attachment 2.
- The best on time percentage for September was 100% on time and the poorest on time percentage was 90%. Last summer, SST operated at 92% on time with 8% of the buses arriving late.
- Cost per passenger this summer is down 33%. This summer's average cost per passenger is \$4.55 compared to \$6.77 last summer.
- The Regional bus continues to operate near record levels of ridership and set an all-time ridership record for September.
- The Yellow Zone is averaging 45 passengers per day. This compares to 13 passengers per day for the last two years and 52 per day in 2019, 53 per day in 2018, and 59 per day in 2017.
- Tyler Kern and Gabe Gassaway were recertified as Third Party CDL Examiners after passing their exams with flying colors.
- Despite being fully staffed currently, SST continues to hire, because historically, not all that have committed are able to make it for the winter season. The hard work has shifted to Tyler Kern and Kim Symalla (Administrative Assistant). The housing that we have for our drivers will not be fully renovated until December 1st. Tyler and Kim have tirelessly searched for places for our drivers as new employees arrive before the first class begins in mid-October.

Planning

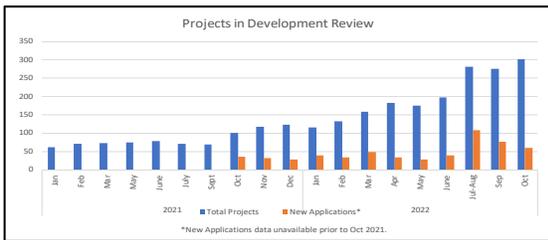
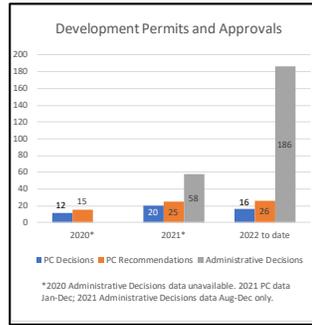
- Staffing: Caitlin Berube-Smith joined our team on October 3rd as the city's Historic Preservation Planner. The Planning Tech position remains vacant.
- Development Review:
 - There are approximately 301 projects currently in the development review process (including 85 STR Legal Nonconforming

Water and Sewer

- Cross-Connection and Backflow Prevention Program Management: staff will continue to move forward with the CityView process and anticipate full implementation by the end of the year or in the first part of 2023.
- Fish Creek Filtration Plant Projects: construction improvements are currently underway and on schedule. The improvements are anticipated to be complete and the Fish Creek plant back online by November 18th. During the Fish Creek plant shutdown, all water supply to the city and Mt. Werner Water customers is supplied by the Yampa Infiltration galleries which include Mt. Werner Water's recently expanded infiltration gallery.
- Lead and Copper Sampling: the second round of lead and copper sampling for 2022 began the week of October 10th when the utility crews started delivering the sample containers to the city's 40 sample sites.
- Utility Crew Activities: as time allows after all utility locate obligations have been fulfilled, the crew moves on to preventative maintenance tasks including fire hydrant flushing, exercising valves, PRV maintenance, and sewer jetting and video inspection. Additionally, the crew provides assistance to contractors for water and sewer service taps and system operation for development construction projects that involve

Registrations).

- So far in 2022 (January-mid October), the Planning Commission has held public hearings on 16 projects for final decision and 26 projects for recommendation to City Council.
- A total of 186 administrative decisions have been made year to date.



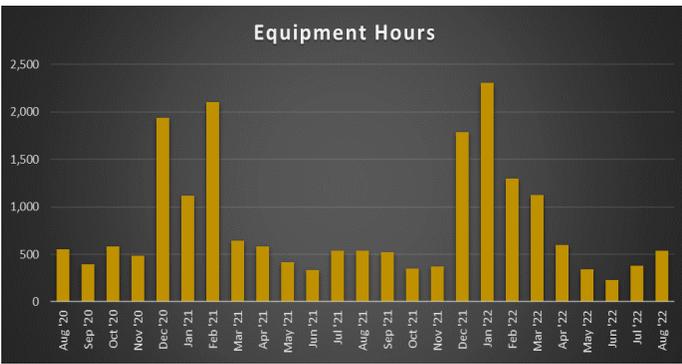
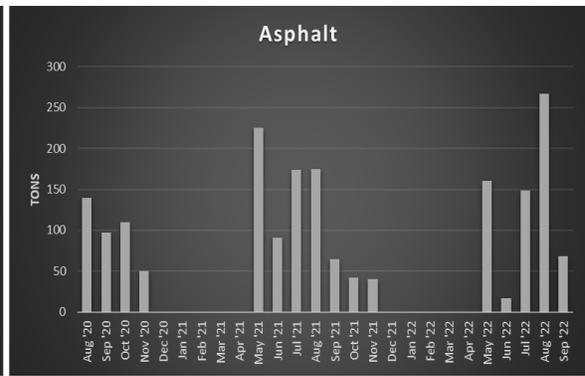
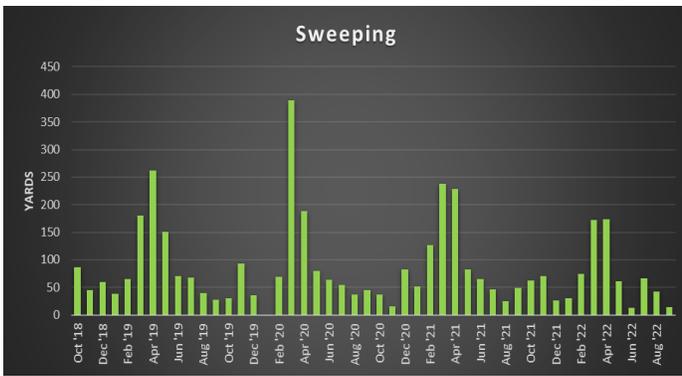
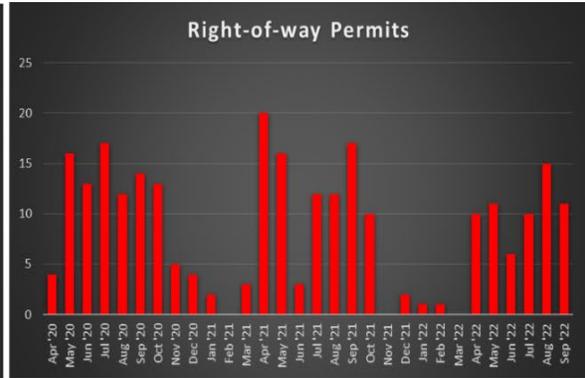
assistance program that will be available in early 2023 through the Division of Housing.

- Statements of Qualifications from consulting firms interested in supporting the Planning Department’s efforts to update Community Design Standards and explore new tools and programs to promote the development and preservation of affordable and attainable housing were due September 12th. A multi-departmental team is reviewing responses and interviewing consultant teams. City staff anticipates executing a contract with the selected firm later this year.

- Code Compliance:
 - So far in 2022, 190 code enforcement cases have been opened, including 37 noxious weed enforcement cases.
 - There are 126 open cases pending resolution, including 13 VHR-related cases.
- Short-Term Rentals:
 - Granicus has identified 2,853 short-term rental units in city limits currently being advertised. Physical addresses have been located for 85% of the units.
 - As of October 10th, 150 STR Legal Nonconforming Registration applications have been submitted; 65 have been approved.
 - Staff hosted a second Short-Term Rental Q&A Session on October 3rd to share information regarding the newly adopted STR ordinances and the Legal Nonconforming Registration process. Approximately 30 participants joined in person and via Zoom.
- In September, the Planning Department participated in a housing focus group with other resort communities from across the State of Colorado (e.g., Avon, Glenwood Springs, Summit County, etc.). The results of the focus group, as well as others that were convened (rural/ag, urban, etc.), will inform a new technical

Attachment #1

Streets



Attachment #2

Transit

