

Change of Local Responsible Party

Short-Term Rental License No.: _____

Short-Term Rental Licensee No.: _____

Property Address: _____

UPDATED Local Responsible Party (24/7 Contact) Information

Name: _____

Phone No.: _____

Email: _____

Effective Date of Change: _____

ALL Property Owner Signatures Required

I hereby affirm that I am the lawful owner of the property this form is concerning. In signing this form, I authorize the City of Steamboat Springs to update the local responsible party associated with the short-term rental license referenced by this form.

For a property owned by a corporation, partnership, limited liability company, trust, or other business entity, this form shall be signed by the person authorized to sign on behalf of the business entity.

Signature	Name	Date
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Signature	Name	Date
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Signature	Name	Date
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Signature	Name	Date
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Local Responsible Party (24/7 Contact) Signature Required

I, the designated local responsible party, affirm that I understand all applicable short-term rental regulations and requirements, and that I shall respond to any complaint within one (1) hour of being notified of the complaint between the hours of 6:00 a.m. and 10:00 p.m. and within thirty (30) minutes of being notified of the complaint between the hours of 10:00 p.m. and 6:00 a.m..

Signature	Name	Date
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