

# City Manager's Report

City of Steamboat Springs

1/17/2017

## From the City Manager

### Snow Plowing Complaints

The City Manager, City Council Members and staff have received a number of complaints regarding the city's snow plowing operations in the last couple of weeks, ranging from windrows to timing and technique.

We have been communicating with the individual parties and offering explanations as to why things are done and how they are done. The most recent storms brought over 23 inches of snow in three days, with some of it rain turning into ice after it fell. The conditions are a product of the storm.

The city's first priority in snow removal operations is to keep city streets clear of snow for emergency access and traffic flow. During times of heavy snowfall such as this, streets are prioritized according to public safety requirements and traffic volumes, with a focus on access routes for emergency vehicles, bus and commercial routes, and then residential areas.

I'm going on a tour of some of the complaint areas with the Streets Superintendent on Thursday 1/12/17 to get a first-hand look of the locations most talked about.

### Winter Carnival –Free Skiing with Button

The city is planning to once again provide free lift tickets to Howelsen Hill for skiing during Winter Carnival (2/8-12) to those who wear/buy their Carnival button in support of the SSWSC. In 2016, we gave away 585 tickets.

### HS 127 Update

The construction crew has finished work for the year. The platforms and railing have been rebuilt. Five ground level decks and start bars still need to be replaced, as well as blocking in the cross bracing.

The engineers performed a final inspection and provided a letter to verify the structural integrity. Since we received this letter, the jump is now ready for use.

This job went very well with snow and cold temperatures. Hans is working up the final

## *Kudos!*

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Kudos to the Police Department and Steamboat Springs Transit for going above and beyond to assist the stranded Greyhound passengers!

billing and feels we should be on budget. We will get a cost estimate to finish the work in spring 2017, which will be an additional budget item.

### Howelsen Operations RFP Pre-Proposal Meeting

On January 10, a pre-proposal meeting was held for potential respondents to the Howelsen Hill operations RFP. Of the 800+ invitations sent out, were 4 potential respondents that attended, including Ski Corp, SSWSC and two other in-state private companies. Staff provided a thorough background on the goals of the RFP, the ski complex, the JUA, soils, budget, etc. There were questions and requests for additional information including: details on budget; equipment inventory; equipment replacement

schedule; staffing schedule; fleet costs; annual maintenance needs; longer-term maintenance needs; spare parts inventory; skier day history; chair lift drive system (which is obsolete); lift components; snowmaking system; fixed assets; historic preservation plan; P and L statements for the last 5 years; alpine slide agreement; operations history; capital improvements plan; concessions questions and limitations; limitations on competitive events and training; space limitations; lane rentals per JUA; public hours; Nordic operations and expectations; lack of marketing budget; and parking constraints. Staff guided a tour of the facility for the potential respondents. Proposals are due March 7.

### Ballot Questions

The Chamber is taking the lead on putting together a list of potential ballot initiatives for this year and beyond. We are providing preliminary data to Kara in order to help fill in the matrix. The city has a good number of potential ballot issues in this matrix. The Chamber Board will be reviewing and we will provide Council with a copy for your review and comment when available.

### Goals and Pie Charts

The updated draft City Council Goals are attached as Attachment 1, and the pie charts are Attachment 2.

## *From the Departments*

### Fire

- In December 2016, the fire department responded to 131 calls, a 7.7% decrease compared to December 2015 (142 calls). For 2016, the department responded to 2,245 calls for service, a 3.0% increase over 2015 YTD calls (2,179 calls).
- Fire Prevention activity for December 2016 was down 3% from December 2015. Overall for 2016 Fire Prevention, activity was up 1.27% over 2015 and revenue from permits and plan reviews was up 18.62% over 2015.
- Steamboat Springs Fire Rescue (SSFR) members assisted with the United Way Holiday Gift Exchange events held in front of Walmart.
- SSFR provided skill checks for Steamboat Police Officers completing their CPR Certification.
- SSFR hosted the kids from the “Steamboat Springs Burn Camp”. This has become an annual event where children who are survivors of burns come to Steamboat Springs to ski and enjoy winter activities. While they are visiting, SSFR has regularly hosted them for a spaghetti dinner followed by games.
- Attachment 3 shows call types by category.

### Transit Snapshot

- During the first week of January, Steamboat Springs Transit (SST) carried 49,885 passengers. During the same seven day period last year, SST carried 43,568. Heavy snow and the MusicFest should continue providing strong ridership.
- SST buses carried 9,980 passengers on New Year’s Eve/overnight. This is down 237 passengers from last year.
- Cost per passenger is down \$0.12 at \$2.23 per passenger vs. \$2.34, last year. Winter ridership is up 4% over last year.
- The Blue/Orange, Red/Green, Purple and Yellow Lines have shown growth.
- Our on time performance trends at 85% on time and 13% late. This compares to 77% vs. 22% last year and 69% vs. 31% the year before. Afternoon traffic between the mountain and town is really affecting the on-time performance.
- Additional 2016 annual statistics are provided in Attachment 4.
- Steamboat Springs Transit is really proud that each individual month of local service in 2016 showed growth over the same month in 2015.
- Our Regional service has lost two drivers this winter.

SST is actively training replacement drivers from existing ranks, but some overtime will be necessary to continue service levels. Overall, this puts Steamboat Springs Transit down one driver from being fully staffed.

### General Services

- Thanks to Rhine Nyen for his dedicated service to the city for the past seven years! Rhine is retiring at the end of the month. Rob Wagner will cover TV6 for a few months while we are seeking proposals for video services. We expect the cost to increase due to Rhine's below-market rates he has historically charged to the city.
- IT is performing ongoing phone system work. The division just started a nine day push with resources onsite, including infrastructure updates at various campuses to enable functionality of the new phones.
- Civil Plans for the Igloo should be submitted this week to the city's Engineering Department for approval. Once the approval is received, we will submit to the building department for review. We will not receive a County building permit until the State issues a building permit. Once we have the State permit in hand, we will submit to the County who will issue a final building permit. Construction is

planned to start in June 2017, when the water table is below our grades.

- Facilities crews are continuing to work on the heating system in City Hall, which randomly shuts down. There has not been a system shut down since 12/20/2016; we have not found the exact cause yet.
- The Tennis Center was re-lamped with over 600 new lamps during the first week of January.
- Snow continues to build up on the flat part of the Tennis Center roof, causing problems to the roof top unit as well as tearing the fabric.
- Facilities crews are beginning to shovel roofs and deal with roof leaks due to ice damming on several city buildings.

### Parks and Community Services

- The second Ski for Free Day of the season at Howelsen Hill is on Sunday, January 15<sup>th</sup> from 10 AM to 4 PM.
- The Land Management Division is keeping trails and sidewalks plowed and grooming Nordic ski trails at Howelsen Hill.
- The Nordic Ambassadors Program is ongoing. Staff will do some additional outreach for ambassadors soon.

- Staff has been working with the Colorado High School Cycling League for a proposed mountain bike race on Emerald September 9, 10, 2017. 450 racers plus families would be expected for the event. Additional funding would be required to re-route 2 sections of trail, improving safety and sustainability for the proposed age group.
- Christmas Tree Recycling continues in the Howelsen Ice Arena Parking lot.
- Staff has been challenged to keep up with snow removal maintenance and emptying buried trash cans on all trails and sidewalks with all of the snow and rain.

### Public Works

- There were many large aircraft that visited KSBS over the holidays on the transient line. Snow removal operations continue. (Airport employee Will Rogers performs hand removal around lights along the runway).
- A government helicopter has been using the small transient hangar (B-6) for the week generating \$1000 in revenue for the Airport. A transient Cirrus (SR-22) is now using the hangar.
- The CDOT Annual Fuel Farm inspection was completed on December 29<sup>th</sup>, 2016 and submitted on January 6<sup>th</sup>, 2017.

- The original bid for the Central Park Drive and Snapdragon Way project was \$1,682,613 from Connell Resources for the entire project. Final cost of the project was \$1,640,153. The original contract did not include the median and roundabout landscaping. Cost efficiencies realized during the project allowed for those elements to be added to the project along with some additional sidewalk and curb/gutter replacement. A photo of the project has been selected as the cover of the Colorado Asphalt Pavement Association annual calendar.



- The Fleet division reports a number of large vehicles down:
  - \* We have 2 sand trucks down due to lack of parts.
  - \* The snow cat that Streets uses to push down the snow pile is out of commission due to a bad head gasket and turbo.
  - \* A pick up sander is out of service due to a broken gear box.

A more detailed report will be provided at the end of the season.

- During the last week of December, 2016 and first week of January, 2017, Snow Maintenance crew members worked 937.25

hours and used 348 tons of scoria. This compares to 949.50 hours and 386.75 tons of scoria during the same time period last winter.

- Snow Removal Operations crews put in 297.50 hours and removed 945 truckloads (which equates to 17,010 cubic yards) of snow from Lincoln, Oak and Yampa Streets, Ski Time Square, side streets, alleys, and parking lots during the last week of December, 2016 and first week of January, 2017. During the same time frame last winter, they worked 386.50 hours and removed 1,084 truckloads (which equates to 19,512 cubic yards) of snow.
- 54 Inches of snow fell from December 27<sup>th</sup>, 2016 to January 8<sup>th</sup>, 2017.
- The Wastewater Treatment Plant (WWTP) treated 19.04 million gallons of wastewater during the last week of December 2016 and 17.4 million gallons during the first week of January 2017. Both volumes amount to 99% of how much was treated the previous year.
- Next summer's water main CIP projects are projected to include the following:
  - \* Improvements along Logan Ave; an old main will be taken off line, which will involve transferring about half of the houses along the street to a different main.
  - \* Replacement of an old main along Spruce St.

between Larimer St. and East Spruce St. This project will also involve the upsizing of a culvert conveying Butcherknife Creek.

- \* Replacement of some of the old mains in the Riverside neighborhood.
- \* Replacement of an old main along Highway 40 at the Elk River Road intersection. This work will be done in conjunction with CDOT's intersection improvements project.

Designs for all four projects are underway, and projects will be bid in February and March, 2017.

- Civil construction drawings for the new Pahwintah Subdivision are nearing completion.
- On New Year's Eve, a sewer main located between Pahwintah St. and Douglas St. backed up. The blockage caused sewage to back up into several homes on the block. Crews were called out at approximately 5:00 PM, and the blockage was cleared by approximately 8:30 PM. The blockage was caused by tree roots that had grown into the main.
- Staff is putting together an RFP to contract-out building permit reviews, tap fee assessments, and service line inspections. We would like to have a consultant under contract by mid-February.

# Attachment 1

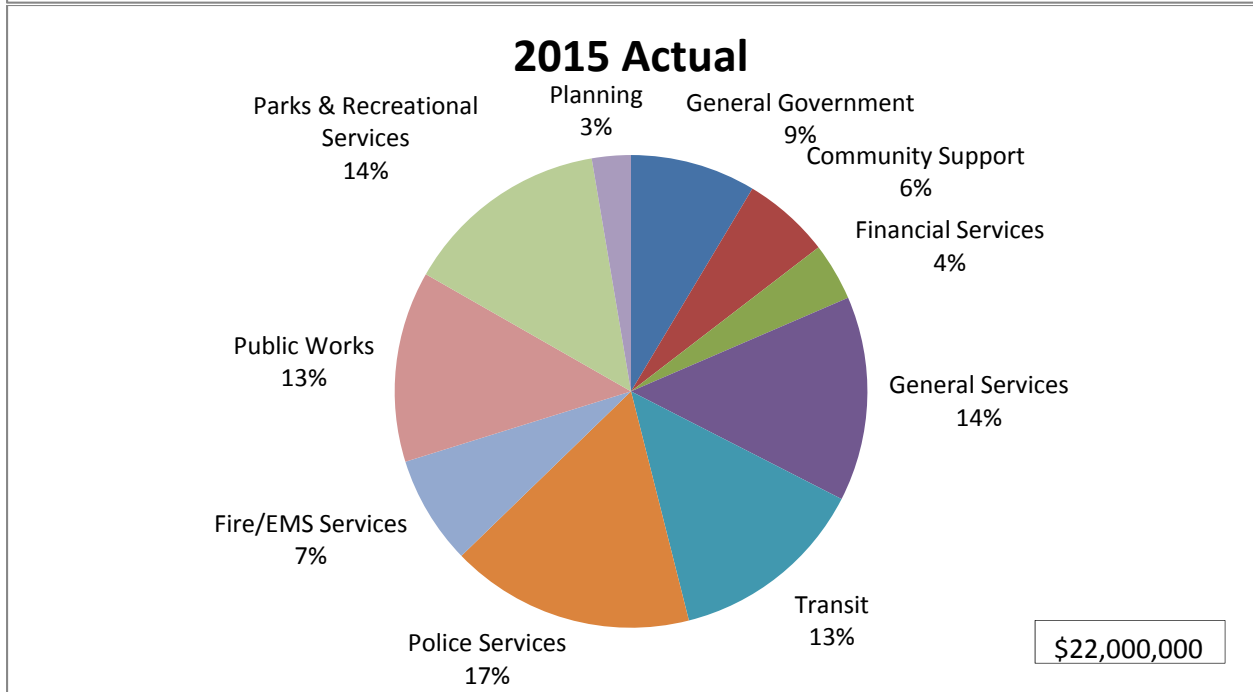
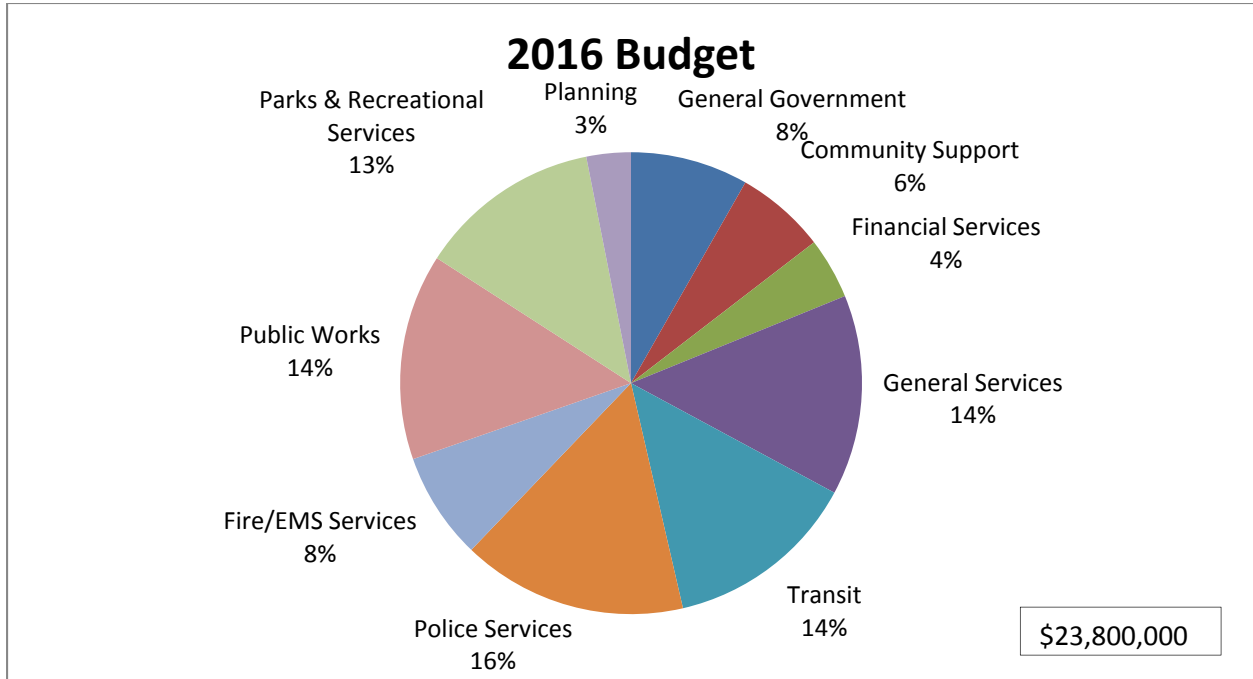
## Steamboat Springs City Council 2017 – 2018 Goals

- 1) Continue to develop plans and funding for a new law enforcement facility.
- 2) Howelsen Hill –
  - a) Work with all public stakeholders to develop a community vision, strategic plan, master plan, long term sustainable financial plan and long term maintenance plan for Nordic, jumping, alpine and summer usage.
  - b) Work with SSWSC on developing a new Joint Use Agreement for Howelsen Hill in the context of the community vision and strategic plan for the ski area.
- 3) Downtown
  - a) Complete Downtown Improvement Plan
  - b) Define parking problem and investigate solutions for parking in the downtown area.
  - c) Community discussion of character of downtown area. (Including land uses, density, height, parking standards, etc.)
- 4) Develop a long-term fiscal sustainability plan for the City.
- 5) Improve community trust.
- 6) Define the City's role and develop viable options for facilitating diverse housing opportunities.
- 7) Long Term Water Planning
  - a) Conservation plan
  - b) Redundancy and Watershed Protection
  - c) Water Rights Development
  - d) Land use planning in the context of water
  - e) Water reclamation (sewer)

# Attachment 2

## City of Steamboat Springs General Fund Expenditures

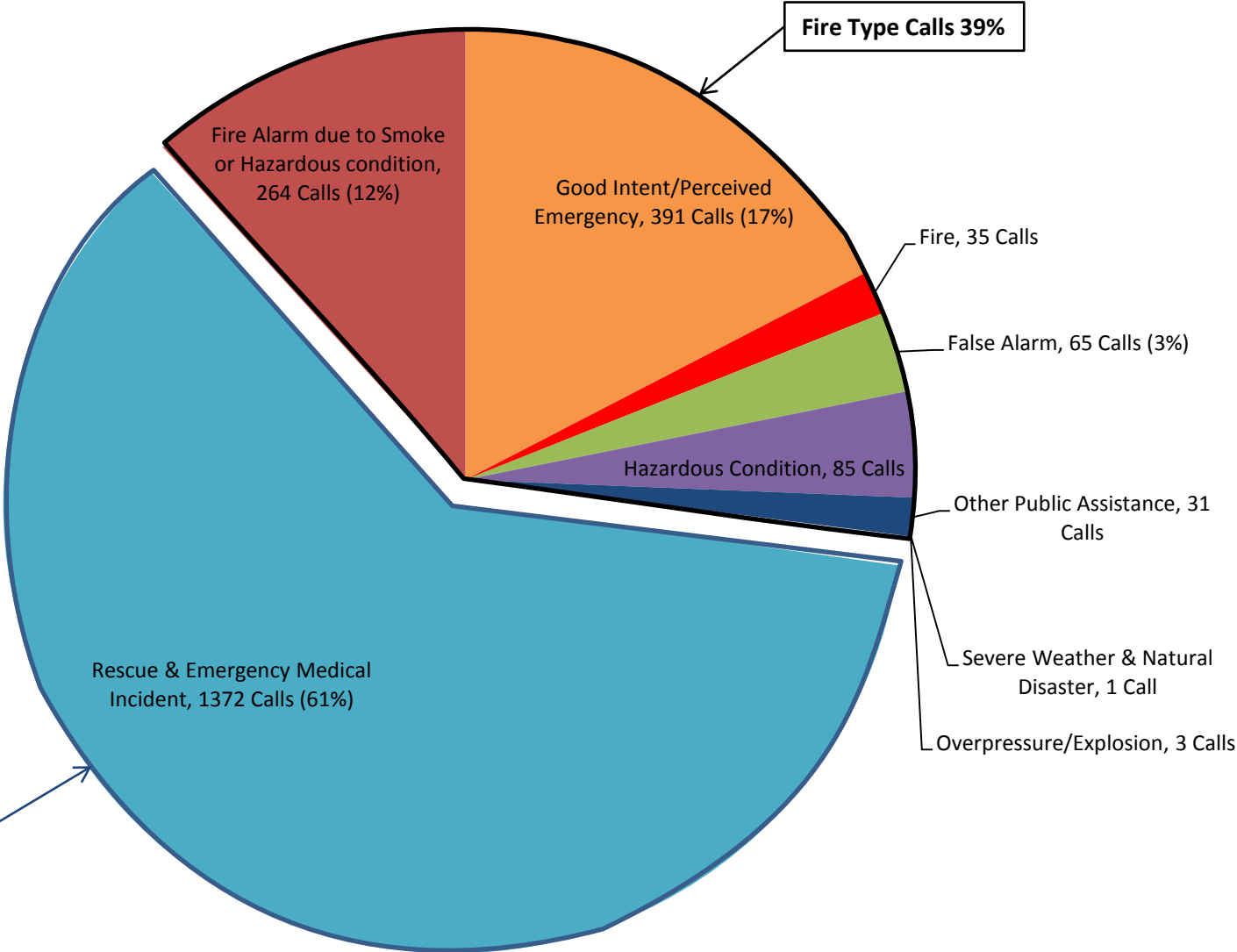
### Net Charges for Service, License Fees, and Fines/Forfeits



# Attachment 3

Call type in each category	
<b>Rescue &amp; Emergency Medical Service</b> EMS call Heart Attack, Stroke, CPR, Seizure, Trauma Motor vehicle accident Motor vehicle vs pedestrian Confined Space Rescue High-angle Rescue Removal from elevator Trench rescue Extrication from machinery Water or Ice Rescue	<b>Fire</b> Structure Fire Vehicle Fire Wildland Fire Trash Fire
	<b>Fire Alarm due to Smoke or Hazardous condition</b> Unintentional system/detector operation due to smoke Carbon Monoxide detector, no CO upon arrival Sprinkler activation, no fire - unintentional Alarm due to Cooking Smoke
	<b>Good Intent/Perceived Emergency</b> Controlled burning Vicinity alarm Steam, other gas mistaken for smoke Dispatched and cancelled en route EMS call where party has been transported HazMat release investigation w/no hazmat
	<b>False Alarm</b> Malicious, mischievous false alarm System or detector malfunction
	<b>Hazardous Condition</b> Flammable gas or liquid spill Chemical release Electrical wiring problem Biological hazard
	<b>Other Public Assistance</b> Person in distress Water problem Smoke, odor problem Animal rescue Search for person on land, water or underground Public service assistance
	<b>Severe Weather &amp; Natural Disaster</b> Flood Wind storm Lightning strike (no fire)
	<b>Overpressure/Explosion</b> Overpressure Rupture Explosion Excessive heat, scorch burns with no ignition

# 2016 Calls for Service by Call Type

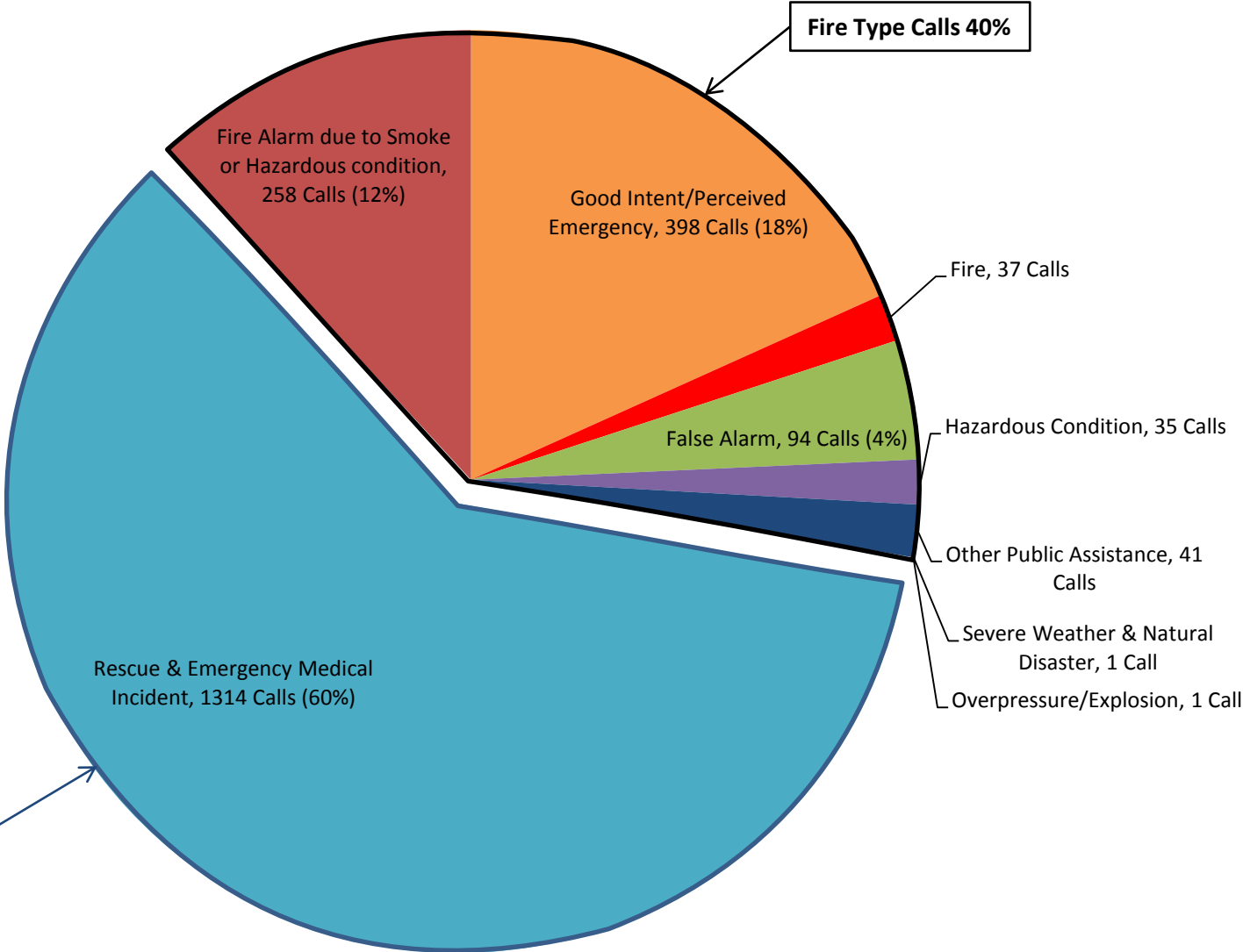


EMS Type Calls 61%

Fire Type Calls 39%



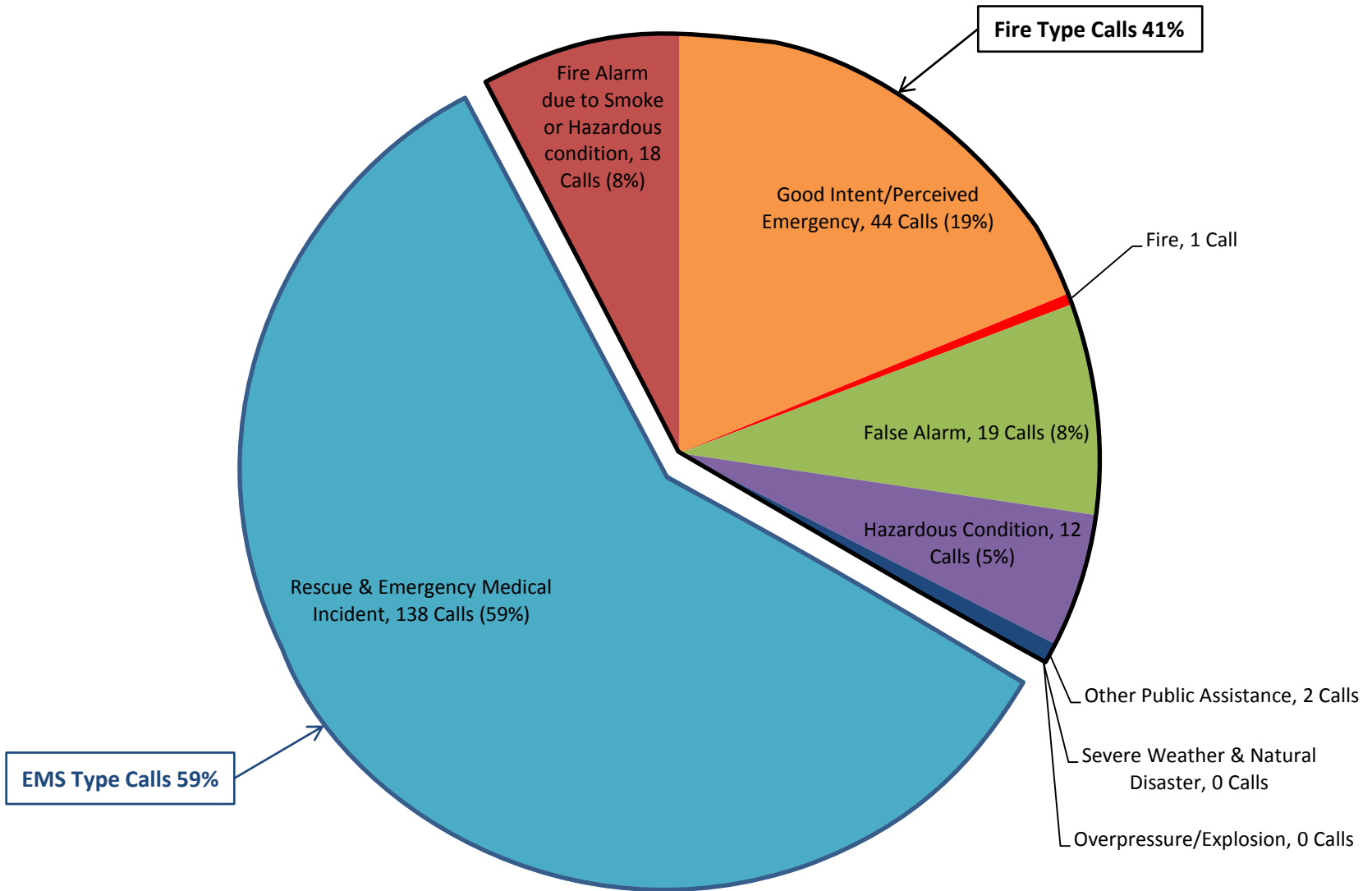
# 2015 Calls for Service by Call Type



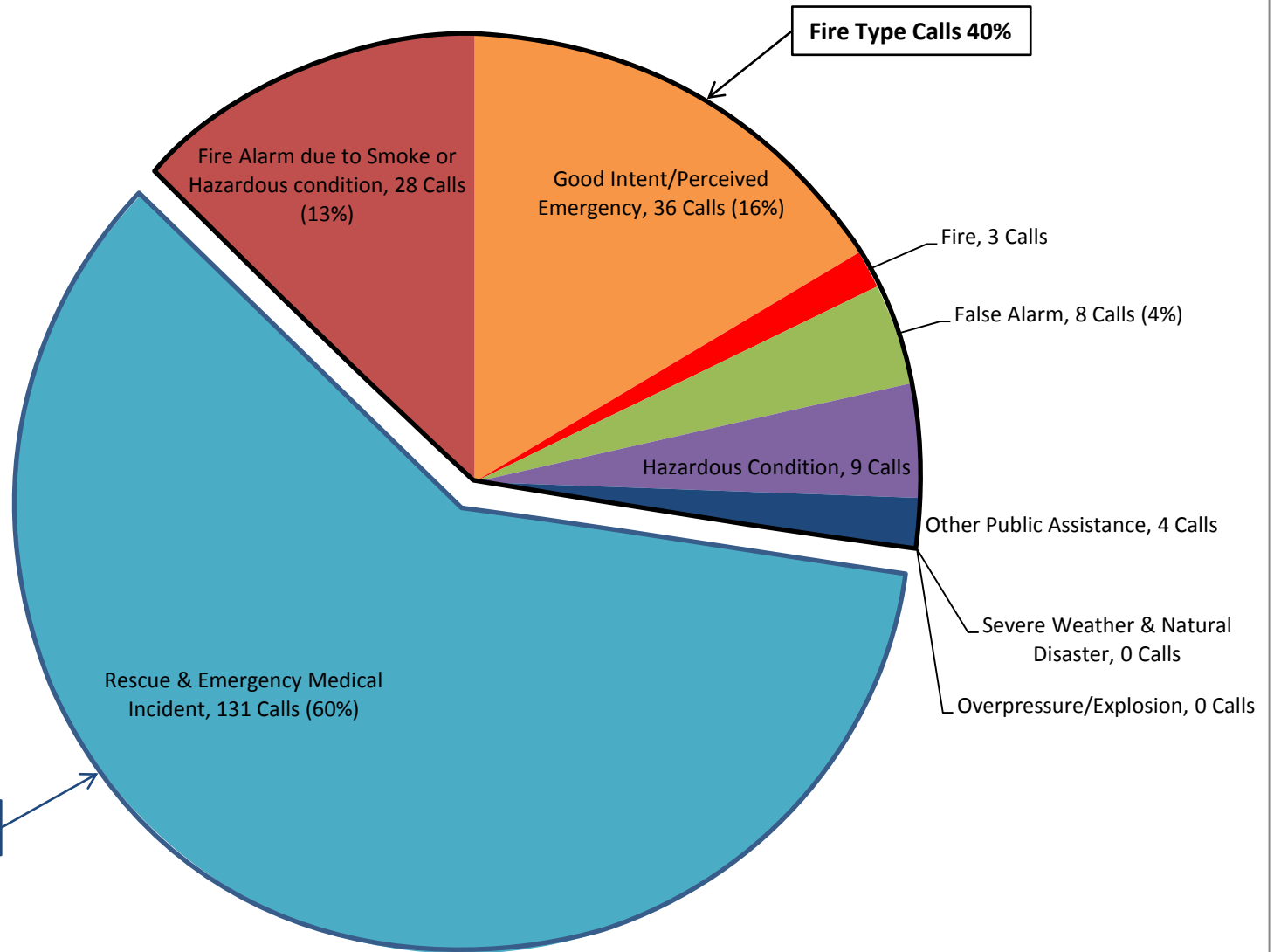
EMS Type Calls 60%

Fire Type Calls 40%

# Dec 2015 Calls for Service by Call Type



# Dec 2016 Calls for Service by Call Type



EMS Type Calls 60%

Fire Type Calls 40%

# Attachment 4

## Steamboat Springs Transit 2016 Annual Numbers:

- Annual Numbers (2016):
  - Regional 87,824 miles
    - 3,651 hours
    - 29,465 passengers
  - Local 550,653 miles:
    - 44,725 hours
    - 1,123,381 passengers
  
- Comparison with 2015:

○ Hours of Service	(2016) 48,376	(2015) 44,227	+9%
○ Miles of Service	(2016) 638,477	(2015) 618,021	+3%
○ Local Passengers	(2016) 1,123,381	(2015) 1,036,942	+8%
○ Regional Passengers	(2016) 29,465	(2015) 31,057	-5%
○ Paratransit Passengers	(2016) 1,916	(2015) 1,607	+19%
  
- Regional breakdown for 2016:
  - 79% use the Regional Bus Pass, 12% pay cash and 9% are Seniors or no fare
  - 83% travel between Craig and Steamboat
  - 13% travel between Hayden and Steamboat
  - 1.5% travel between Hayden and Craig
  - 1% travel between Milner and Steamboat
  - The remaining trips are less than 1%